

January 2, 2018

The Page County Board of Supervisors met in session on this 2nd day of January 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. Present from the public was John Van Nostrand. Angie Dow, Treasurer, joined the meeting.

On a motion by Armstrong, seconded by Morris, the board approved resolutions #1 through #10 and #12. The board moved to table #11 until next week.

RESOLUTION #1-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that Chuck Morris be appointed Chairman of the Board of Supervisors and that Alan Armstrong be appointed as Vice Chairman of the Board of Supervisors for the year 2018.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #2-2018

WHEREAS, under Section 569.7 Code of Iowa, the Board of Supervisors may appoint one of its members to execute and acknowledge for and on behalf of the County, leases and deeds of conveyance.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that the Chairman of the Board of Supervisors is hereby appointed to purchase property, execute and acknowledge for and on behalf of the County all deeds of conveyance and leases, which said instruments when issued and executed shall be approved by the Board of Supervisors under Section 569.7 Code of Iowa. The Vice Chairman or other Board member may sign in the absence of the Chairman.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #3-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that the County Auditor is hereby authorized to issue checks to make the following payments without prior approval of the Board:

For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the Auditor.

For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

THEREFORE BE IT RESOLVED that the County Auditor is empowered and instructed to issue checks for such purposes in accordance with Section 331.506 (3a & b), Iowa Code.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #4-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that the Assessor shall be authorized to mail Homestead and Military and Family Farm exemption forms to eligible applicants upon written request of the applicant, according to Sections 425.2, 427.6, and 425A, Iowa Code.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #5-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that in accordance with Chapter 33, Code of Iowa, the following legal holidays be observed by the Page County employees for the year 2018:

NEW YEAR'S DAY	Monday, January 1, 2018
PRESIDENT'S DAY	Monday, February 19, 2018
MEMORIAL DAY	Monday, May 28, 2018
INDEPENDENCE DAY	Wednesday, July 4, 2018
LABOR DAY	Monday, September 3, 2018
VETERANS DAY	Monday, November 12, 2018
THANKSGIVING DAY	Thursday, November 22, 2018
AND DAY AFTER	Friday, November 23, 2018
CHRISTMAS EVE and	Monday, December 24, 2018
CHRISTMAS	Tuesday, December 25, 2018

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #6-2018

The Board received, examined, and approved the taxable utilities of Page County, Iowa, and the County Auditor is hereby directed to put the same upon the tax books of the said year, 2016—payable 2017-2018. Dated this 2nd day of January, 2018.

Telephone-Telegraph	7,720,259
Railroads	7,371,397
Pipeline	441,576
Transmission Lines	1,663,421
Electric	23,813,532
Gas	3,821,237
Total County	44,831,422

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #7-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that for the year 2018, there will be no dog licenses issued and no fee charged.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #8-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that the official newspapers for Page County for 2018 will be the "*Clarinda Herald Journal*" published in Clarinda, the "*Essex Independent*" published in Essex, and the "*Valley News Today*" published at Shenandoah.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #9-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, that JD King, County Engineer of Page County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market construction projects in this county through June 30, 2018.

Dated at Clarinda, Iowa, this 2nd day of January, 2018.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #10-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2017, that the following appointments be made to Boards on which the Supervisors serve as representatives of Page County:

Clarinda Cluster Local Decat Governance Board – Chuck Morris (Alternate – Jon Herzberg)
4th Judicial Dist. Dept. of Corr. Services – Alan Armstrong (Alternate – Jon Herzberg)
(Code of Iowa 331.311 (1b))
Golden Hills Resource & Development – Jon Herzberg (Alternate – Alan Armstrong)
Human Services Council – Chuck Morris (Alternate - Alan Armstrong)
Hungry Canyons Alliance – Jon Herzberg (Alternate – Alan Armstrong)
Juvenile Detention Center – Jon Herzberg (Alternate – Alan Armstrong)
Loess Hills Development & Conservation Authority (LHDCA) Board of Directors – Jon Herzberg
E911 Service Board– Jon Herzberg
Page County Emergency Management Commission – Chuck Morris
Page County Enterprise Zone Commission – Alan Armstrong
Page County Landfill Assn. Board – Jon Herzberg (Alternate –Alan Armstrong)
Page Co. Loss Control Coordinator for Liability Insurance Coverage – Alan Armstrong
Page Co. MH/MR Coordinating Board - All 3 Supervisors
RPA (Regional Planning Authority) Area 13—Alan Armstrong (Alternate Jon Herzberg)
Southwest Iowa Mental Health Regional Planning – Chuck Morris (Alternate-Jon Herzberg)
Southwest Iowa Planning Council—SWIPCO – Alan Armstrong (Alternate – Jon Herzberg)
Waubonsie Mental Health Center – Chuck Morris (Alternate – Jon Herzberg)
West Central Community Action (WCCA) – Alan Armstrong (Alternate – Jon Herzberg)
Workforce Investment Act (WIA) – Alan Armstrong (Alternate – Chuck Morris)
Zion Recovery Services, Inc. – Chuck Morris (Alternate – Alan Armstrong)

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #12-2018

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3), sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PAGE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

King met with the board to give the engineer update. Work is slow due to the weather. The crews are burning brush. There is no work on Brummett Bridge due to it being too cold. J32 and M41 were turned in for construction. There is a personnel issue that is unresolved.

The wellness policy was discussed. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the wellness policy.

Peggy Smith joined the meeting to set a time for the conference board.

The veterans' affairs budget was discussed. The board would like the Veterans' board to come in and meet with the board of supervisors next week.

Peggy Smith returned to the meeting and gave the board an update on valuations by class.

On a motion by Armstrong, seconded by Herzberg, the minutes of today, January 2, 2018, were approved.

With no further business, the Board adjourned at 10:05 a.m. and will meet again next Tuesday, January 9th.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Clerk to Auditor

January 5, 2018

The board attended the Compensation Board meeting on January 5, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Clerk to Auditor

January 9, 2018

The Page County Board of Supervisors met in session on this 9th day of January 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. Present from the public were John Van Nostrand, Gary Alger, Heidi Carter, and Kris Grebert.

King gave a roads update. The crew is cutting brush. Truck #45 is in Omaha for work. The International reps are visiting today. Brummett Bridge work is back in order. King stated he sent information regarding a request for information to a citizen. The citizen has stated he did not receive information for 160th Street. He stated his request is over 14 months old.

Gary Alger with Veterans Affairs came and met with the board. The board would like to see the director hired first and then let the director hire the assistant.

Applications will be accepted until the 17th of January. Angie Hakes joined the meeting.

Judy Ridnour met with the board to discuss the wellness policy. Employees for this year will be eligible for \$100 which will be taxable. Ridnour would like the board to consider offering a paid 8 hour floating holiday for all employees who participate in the program at a 100% level this year. For any employee that successfully completes all the programs during 2018, they will be eligible for a floating holiday from January 1, 2019 to June 30, 2019.

Elaine Farwell met with the board to give a Clarinda Chamber update. She went over the upcoming projects that are going on.

Mike Galloway joined the meeting. On a motion by Herzberg, seconded by Armstrong, the board moved into exempt session under Chapter 20.17(3). On a motion by Armstrong, seconded by Herzberg, the board moved to come out of exempt session. Angie Hakes, Angie Dow, Brenda Esaias, and Sheriff Palmer joined the meeting.

The board discussed the budget for the upcoming year, times, and compensation.

On a motion by Armstrong, seconded by Herzberg, the minutes of today, January 9, 2018, were approved.

With no further business, the Board adjourned at 12:00 p.m. and will meet again next Tuesday, January 16th.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Clerk to Auditor

January 16, 2018

The Page County Board of Supervisors met in session on this 16th day of January 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. Present from the public were John Van Nostrand, Gary Alger, and Heidi Carter.

King met with the board. He stated work is weather dependent. The crews did not plow over the weekend. He stated there was not enough snow to plow. On Thursday, January 11th the crews made two rounds and are now burning brush. There was work done on truck #55 due to a broken wheel and hub. Truck #45 is back from Omaha. There is no work on the Brummett Bridge. A follow up letter was sent to a landowner last Thursday regarding a request for public information.

Brandon Pease, Linda Fine, and Donna Marriott met with the board to discuss the Pierce Creek tour. He discussed the soil and water conservation contribution for fiscal year 2019. The board tours the Pierce Creek watersheds every other year. Robert Henke joined the meeting.

Judy Ridnour met with the board to discuss wellness. Angie Dow, Brenda Esaias, Sheriff Palmer, Brandy Powers, and JD King joined the meeting. The floating holiday for wellness was discussed. On a motion by Armstrong, seconded by Herzberg, the board approved one eight hour floating holiday from January 2 through June 30, 2019 for each individual who completes 100% of the wellness programs during calendar year 2018, subject to department head approval. Each individual who does not complete all the wellness programs offered during calendar year 2018 will be assessed a 5% surcharge to their health insurance in the following fiscal year. Armstrong, aye, Herzberg, aye, Morris, aye. Motion carried 3 to 0.

Auditor Wellhausen went through the auditor and elections budget. Angie Dow, Treasurer, went through the treasurer's budget. Brenda Esaias, met with the board to go through the recorder's budget. The board met with Gary Alger to go through the

Veteran's Affairs budget. Andrew Hoppmann joined the meeting. Kory Kline met with the board to go through the IT budget. The board reviewed the board budget. Jon Herzberg left due to a medical issue. On a motion by Armstrong, the board moved to recess until 1 pm. On a motion by Armstrong, the board moved to return into open session at 1 pm. The board went through the local option budget and several other board controlled budgets.

On a motion by Armstrong, the minutes of today, January 16, 2018, were approved.

With no further business, the Board adjourned at 2:30 p.m. and will meet again Friday, January 19th.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Clerk to Auditor

January 19, 2018

The Page County Board of Supervisors met in session on this 19th day of January 2018, with Chuck Morris, and Alan Armstrong present. Present from the public were John Van Nostrand, Holly Martin, Kathy Jordan, Charly Stevens, Rich Wallace, and Terry Broyles.

The board met with Charly Stevens and Rich Wallace to discuss the conservation board budget. Holly Martin, Kathy Jordan, and Terry Broyles joined the discussion. The conservation budget was discussed.

Palmer came in and met with the board to discuss the sheriff's budget. The sheriff's budget was reviewed. The board would like the Sheriff to take his budget and look for areas to reduce costs.

Angie Hakes, Brandy Powers, and Stanley Johnson with public health met with the board. The public health budget was reviewed. Morris stated he would like time to look at the budgets and review what needs to be done once all budgets are in. The board reviewed several of the board controlled budgets.

With no further business, the Board adjourned at 2:15 p.m. and will meet again Tuesday, January 23rd.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Clerk to Auditor

January 23, 2018

The Page County Board of Supervisors met in session on this 23rd day of January 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the amended agenda, due to the sheriff being unable to attend. The board will work on board controlled budgets during that time. Present from the public were John Van Nostrand, Jeff Sederberg, Bob Briggs, Andrew Hoppmann, and Heidi Carter.

King gave a roads update. He stated the crews ran early this morning due to the weather. There is a demo of a mack tandem taking place.

Joel Dirks with West Central met with the board. He went through the West Central report and the services West Central is able to offer.

King came back to go through the secondary roads budget. The board went through the budget and feels there needs to be several reductions made. Armstrong stated pipes and culverts are needed. Armstrong stated he felt less equipment would be a good place to cut. Morris agreed equipment cuts appear to be the place to reduce.

He would like to see the equipment line reduced \$350,000. The board would like to see King cut \$250,000 from equipment and \$100,000 budgeted discretionary in the equipment, based on how projects and expenses go next year.

Carl Sonksen, county attorney, met with the board to go through the attorney budget.

On a motion by Armstrong, seconded by Herzberg, the board motioned to recess at 11:30 am.

On a motion by Herzberg, seconded by Armstrong, the board moved to come out of recess at 12:30 pm.

Kris Grebert met with the board to discuss the emergency management/E911 budget. The board made a few suggestions to the budget.

The board discussed board controlled budgets, library funding, and the upcoming schedule.

On a motion by Armstrong, seconded by Herzberg, the minutes of January 19, 2018 and January 23, 2018, were approved.

With no further business, the Board adjourned at 2:30 p.m. and will meet again Thursday, January 25th.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Clerk to Auditor

January 25, 2018

The Page County Board of Supervisors met in session on this 25th day of January 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda.

The board discussed the board controlled budgets. Morris mentioned the Public Health board would like direction regarding the public health budget. The board would like to see the public health board explore sharing possibilities.

Sheriff Palmer, Joel Schmidt, and Tony Schakelford met with the board to discuss the sheriff budget. John VanNostrand joined the meeting. The sheriff budget was reviewed.

On a motion by Armstrong, seconded by Herzberg, the minutes of January 25 2018 were approved.

With no further business, the Board adjourned at 12:00 p.m. and will meet again Tuesday, January 30th.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

January 30, 2018

The Page County Board of Supervisors met in session on this 30th day of January 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda, amending to allow the weed eradication budget to be gone through first.

Rick Dailey joined the meeting to discuss the weed eradication budget. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the signing of the weed certification.

King met with the board and gave a roads update. The crews are cutting brush. There is work being done on 180th Street at J55 and Tolbert Avenue. Brummett Bridge work is in full swing.

The applications for the board were discussed. There were two applications for the board of health, Dr. Heather Babe and Chris Adcock. The board would like to continue to allow Dr. Babe to serve on the board. There was one applicant for conservation, Kathy Jordan. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the appointments to the boards. Herzberg, aye, Armstrong, aye, Morris, aye. Motion carried 3 to 0.

RESOLUTION #11-2018

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, sitting in session on this 2nd day of January, 2018, that the following appointments and reappointments be made:

Board of Health	Dr. Heather Babe MD	(3 yr-2020)
Conservation Board	Kathy Jordan	(5 yr-2022)
Medical Examiner	Dr. Theo Barley	(2 yr-2018)
Shenandoah Library Board	Mary Anne Gibson	(6 yr-2023)
SIRHA	Teresa Babcock	(3 yr-2019)
SWIPCO	Heather Ritchey	(1 yr-2018)
Western Iowa Tourism Rep	Elaine Farwell	FY2018
Zoning Board of Adjustment	David Rydberg	(5 yr-2022)
County Engineer -	JD King (per contract to June 30, 2018)	
Zoning Administrator	JD King	
ATTEST:		Chuck Morris
Melissa Wellhausen		Alan Armstrong
Page County Auditor		Jon W. Herzberg
		Page County Board of Supervisors

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the tax abatement and cancel the tax sale 202 Fourth Street Shambaugh. Tax sale 2017-114.

RESOLUTION #13-2018

The Page County Board of Supervisors met in session on this 30th day of January, 2018 and approved the abatement of all taxes on the following property owned by the City of Shambaugh:

Lot 1 and 4, Block 4 Hersey's Addition to City of Shambaugh, Page County, Iowa.

Also known as 202 Fourth St. Parcel #86-1136407100000.

Dated this 30th day of January, 2018.

ATTEST:	Chuck Morris
Melissa Wellhausen	Alan Armstrong
Page County Auditor	Jon W. Herzberg
	Page County Board of Supervisors

The board discussed the 28E agreement for law enforcement. Ron Peterman, Jeff Brownfield, Wayne Smith, and Sheriff Palmer joined the meeting. The current fee is billed out at \$20 per capita based on the 2000 census. The board would like to keep the increase they recommended on March 21, 2017. The per capita increased to \$25 based on the 2010 census. The change will be effective July 2018.

Sheriff Palmer went through the budget. He stated he missed the GPS fee. The board added it into the budget.

Angie Hakes, Stanley Johnson, and Dawn Moun met to discuss the public health budget. The public health board would like to know the contribution amount the board of supervisors will be providing. Hakes states Page County is more in line with Montgomery County based on services. Herzberg would like to have the county contribution at \$85,000. Armstrong would like to see \$100,000 as the county contribution. The board will leave it at \$100,000 for the county contribution. On a motion by Armstrong, seconded by Herzberg, the board made a motion to recess until 5 pm for conference board.

Armstrong and Herzberg attended the conference board meeting. The board will discuss an appointment to the assessor's examining board next week.

With no further business, the Board adjourned at 5:30 p.m. and will meet again Tuesday, February 6, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

February 6, 2018

The Page County Board of Supervisors met in session on this 6th day of February 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda amending to take off the fair board meeting this week and moving the assessor examining board appointment to the 9 am.

King met with the board and gave a roads update. The crews are cutting and burning brush. There was a hoe with sheer tipped over last Friday. It is in the shop until insurance can make it down to look at it. There is currently no work on the Brummett Bridge. The board discussed overtime with King.

The Veterans Affairs Board met with the board of supervisors. Gary Alger, Ron Gibson, Wendy Halloran, and Janet Olsen met with the board. Olsen will be taking over as the executive director for Veterans Affairs. Olsen also requested to have meetings Thursday nights to meet with families. On a motion by Herzberg, seconded by Armstrong, the board moved to approve Janet Olsen as the executive director to Veterans Affairs.

The board discussed the assessor examining board. Morris recommended Kim Behrens to the assessor examining board. On a motion by Armstrong, seconded by Herzberg, the board moved to approve Kim Behrens to the assessor examining board.

Morris gave an update on attending the governor's meeting last week.

Morris will send out the 28E Law Enforcement Letter.

Ed Morrison with IMWCA joined the meeting. He stated the current state of safety is an issue. Morrison stated we are on a risk management action plan this year, and in April there will be discounts ending. Morrison stated there was an accident last Friday and the employee was not wearing a seatbelt, which is a requirement of coverage.

On a motion by Armstrong, seconded by Herzberg, the board moved to go into closed session per Chapter 21.5.1.i. Herzberg, aye, Morris, aye, Armstrong, aye. The board moved to go into closed session at 10:22 am. On a motion by Herzberg, seconded by Armstrong, the board moved to come out of closed session at 10:56 am. Herzberg, aye, Armstrong, aye, Morris, aye. No action was taken.

On a motion by Armstrong, seconded by Herzberg, the minutes of January 30, and February 5, 2018 were approved.

With no further business, the Board adjourned at 11:00 a.m. and will meet again Tuesday, February 13, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

February 13, 2018

The Page County Board of Supervisors met in session on this 13th day of February 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda amending to take off the engineer update and allowing Pete Stansbury with Nordland Insurance to discuss workman's compensation.

Stansbury went through with the board the eight year history for workman's compensation. The loss experience credit is expected to decrease resulting in a larger premium next year. Stansbury addressed the history of claims and how it affects the premium. If the county loses IMWCA, there is a high risk pool which will most likely be the raw premium with an additional 25% as a start.

Jason Wittmuss and Scott Brockman with the Page County Fair Board met with the board to go over the 2018/2019 budget.

Lisa Hull and John Greenwood met with board to discuss Clarinda Economic Development. They presented a business plan regarding future plans for economic development.

Todd Richardson met with the board to discuss safety. He is an occupational safety consultant. He stated a full day audit, which includes preparing the report, training sessions, and maintenance work, will cost roughly \$5,000. He is going to follow up with a detailed proposal.

Angie Dow stopped in to discuss courthouse security with the board.

On a motion by Armstrong, seconded by Herzberg, the minutes of February 13, 2018 were approved.

With no further business, the Board adjourned at 11:00 a.m. and will meet again Tuesday, February 20, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

February 20, 2018

The Page County Board of Supervisors met in session on this 20th day of February 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda amending to include the conference board meeting at 5 pm. Present from the public were Gary Alger, Janet Olsen, and John VanNostrand.

King gave a roads update. He stated crews were out spreading material this morning. He stated crews will be burning brush as well. Work is proceeding on the Brummett Bridge. NACE will be held in Wisconsin this year. King would like to know if he can go. The board did not see an issue with this.

Judy Ridnour met with the board to discuss wellness. The board feels like the payment needs to be paid the end of November for all employees still employed at that time. On a motion by Armstrong, seconded by Herzberg, the board moved to pay out the wellness incentive in November, and employees must still be employed at that time to be eligible.

Janet Olsen and Gary Alger came in and met with the board to discuss signage. She would like to add a sign identifying the VA office. She discussed getting funding from the Wounded Warrior fund as well.

Sheriff Palmer and Tony Shackelford with the sheriff's office met with the board. The board discussed jail deficiencies. One thing that was discussed was video face timing. There are several structural items on the jail floor. The board will each go through the jail on separate tours. A structural engineer will be contacted to look into the issues.

On a motion by Armstrong, seconded by Herzberg, the board made a motion to recess until 5 pm for conference board.

The board attended the conference board meeting. The assessor's budget was approved.

With no further business, the Board adjourned at 5:30 p.m. and will meet again Tuesday, February 27, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

February 27, 2018

The Page County Board of Supervisors met in session on this 27th day of February 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. Present from the public were Kris Grebert, Heidi Carter, Mike Peterson, Angie Dow, Brenda Esaias, and John VanNostrand.

King stated crews ran Thursday, Friday, and Saturday of last week. Sand was brought in and salt has been ordered. Calcium chloride was also delivered. The excavator that tipped over has been taken to the Ziegler shop to be repaired. The Brummett Bridge crews are working.

Carl Sonksen, attorney, met with the board to discuss the weapons policy. House file 2146 was discussed. He discussed the ban on weapons. He discussed the different supervisory orders. Sheriff Palmer joined the meeting.

The safety consultant was discussed. Morris stated he feels we need to move forward with a safety consultant. There will be a conference call next week to discuss billing and services that can be offered.

Alan Ritchie discussed the state autopsies. He discussed the continued increase in cases going to have autopsies.

On a motion by Herzberg, seconded by Armstrong, the board moved to sign the BPTC disallowance letters.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the River Market 190 liquor license.

Herzberg stated Curtis Davison called and stated windmills are coming into the southeast part of the county.

On a motion by Armstrong, seconded by Herzberg, the minutes of February 20, 2018 and February 27, 2018 were approved.

With no further business, the Board adjourned at 10:30 a.m. and will meet again Tuesday, March 6, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

March 6, 2018

The Page County Board of Supervisors met in session on this 6th day of March 2018, with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. Present from the public were JD Kennedy, Judy Kennedy, Heidi Carter, Charly Stevens, and John VanNostrand.

Dailey gave a roads update. He stated all blades are out in districts, and three trucks are spot hauling rock. The calcium tanks have been filled, and sand has been hauled in. Work on Brummett Bridge continues.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the chamber request to use the restrooms.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve Morris to attend the Iowa County Supervisors White House Conference.

On a motion by Armstrong, seconded by Herzberg, the board moved to reject the sealed bid. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the vehicle to the Veteran's Affairs for use in a project.

Angie Dow, Brenda Esaias, Peggy Smith, and Kory Kline joined the meeting. On a motion by Herzberg, seconded by Armstrong, the board moved to open the public hearing. Auditor Wellhausen went through an overview of the budget changes for the next fiscal year. Rural basic levy increased twenty cents. The mental health levy decreased a little over five cents and the debt service levy increased close to seven cents. Overall the levy rate will increase twenty-two cents per thousand. On a motion by Armstrong, seconded by Herzberg, the board moved to close the public hearing. On a motion by Herzberg, seconded by Armstrong, the board moved to approve resolution #14-2018.

RESOLUTION #14-2018

WHEREAS, the Page County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and WHEREAS, the Page County Compensation Board met on January 5, 2018, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$57,238	3.75%	\$59,385
County Attorney	\$82,823	3.75%	\$85,929
Recorder	\$56,823	3.75%	\$58,953
Sheriff	\$72,598	3.75%	\$75,319
Supervisors	\$32,757	3.75%	\$33,985
Supervisor-Chair	\$33,007		\$34,485
Treasurer	\$56,823	3.75%	\$58,953

THEREFORE, BE IT RESOLVED that the Page County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2018 as recommended by the Page County Compensation Board.
Approved this 6th day of March, 2018.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the 2018-2019 budget. On a motion by Herzberg, seconded by Armstrong, the board moved to approve resolution #15-2018 and resolution #16-2018.

RESOLUTION #15-2018

RESOLUTION FOR APPROPRIATIONS

WHEREAS, it is desired to make appropriations for each of the different officers and department for the fiscal year beginning July 1, 2018, in accordance with Section 331.434, Subsection 6, Code of Iowa.

THEREFORE, be it resolved by the Page County Board of Supervisors on this 6TH day of March, 2018, the following:

1. The amounts itemized by fund and department on the attached schedule are hereby appropriated from the resources/funds as shown.
2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under number 1 shall constitute an authorization for the department/officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2018.
3. In accordance with 331.437, Code of Iowa, no Department/Officer shall incur any liability in excess of the amount appropriated to this resolution.
4. If, at any time during the 2018/2019 budget year the Auditor ascertains that the available resources of a fund will be less than said fund's total appropriations, he/she shall immediately inform the Board and recommend appropriate corrective action.
5. The Auditor shall establish separate accounts for the appropriations authorized in number 1. The Auditor shall report the status of such accounts to the applicable Departments/Officers monthly during the 2018/2019 budget year.
6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2019. The above and foregoing resolution was adopted by the Page County Board of Supervisors on Tuesday, March 6, 2018.

The Page County Board of Supervisors, meeting in session on this 6th day of March, 2018, do hereby resolve to appropriate the amounts itemized by department for the fiscal year 2018-19.

All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2019:

Board of Supervisors	217,823
Auditor	267,768
Treasurer	457,152
County Attorney	376,201
Sheriff	1,865,286
Recorder	254,452
Elections	146,831
Dispatch	509,889
Local Option Tax Fund	476,179
Special Law Enforcement	2,500
Special Investigations-Sheriff	2,500
K-9 Sheriff	673
Misc. Court Ordered Services	83,000
General Relief	21,500
Human Services	11,300
Secondary Road	4,665,000
Veterans Affairs	59,245
Conservation Board	368,981
Public Health	273,400
Weed Eradication	41,323
County Farm	8,000
Medical Examiner	48,000
District Court	1,000
Environmental Health	66,834
REAP	11,000
Wellness	5,000
Bonds (Landfill & E911)	429,741
Mental Health Services	323,211
Juvenile Court Services	76,829
Emergency Management	173,239
Drainage	5,000
IT	281,754
Shenandoah Building	11,350
Non-departmental	1,577,472
GRAND TOTAL	13,119,433

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #16 -2018

ADOPTION OF BUDGET AND CERTIFICATION OF TAXES

Fiscal Year July 1, 2018—June 30, 2019

At the meeting of the Board of Supervisors of Page County, held during public hearing as required by law, on March 6, 2018, the proposed budget for July 1, 2018 to June 30, 2019 was adopted as summarized and tax levies voted on all taxable property of this County.

The property tax levies will be levied as follows:

GENERAL BASIC	3.50000
GENERAL SUPPLEMENTAL	2.60000
MH-DD SERVICES	0.45956
RURAL BASIC	3.00000
DEBT SERVICE (911)	0.37853

And approved a 3.75% increase for the Auditor, Recorder, Sheriff, Supervisors and Treasurer as follows:

Attorney	85,929
Auditor	59,385
Recorder	58,953
Treasurer	58,953
Sheriff	75,319
Supervisors	33,985
Supervisor Chair	34,485

Motion approved March 6, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

Mark Shaffer joined the meeting by telephone to discuss safety issues and being a safety consultant. He stated his plan for how he will instill safety within departments. He has submitted a three year contract to the board. On a motion by Armstrong,

seconded by Herzberg, the board moved to approve the safety consultant for a three year contract, with the billing to be itemized by department for payment.

The board placed a conference call to Fremont County to discuss the Johnson Run Drainage District #12. Both Page County and Fremont County were on the conference call. On a motion by Armstrong, seconded by Graham, the boards moved to approve a 25% levy for Johnson Run. Graham, aye, Herzberg, aye, Armstrong, aye, Morris, aye, and Hendrickson, aye.

On a motion by Armstrong, seconded by Herzberg, the minutes of March 6, 2018 were approved.

With no further business, the Board adjourned at 10:20 a.m. and will meet again Tuesday, March 13, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

March 13, 2018

The Page County Board of Supervisors met in session on this 13th day of March 2018, with Jon Herzberg and Chuck Morris present. On a motion by Herzberg, the board moved to approve the agenda. Present from the public were John VanNostrand and Kris Grebert.

King met and gave a roads update. Blades are out in districts, and rock is being hauled. Brush crews are cleaning up various locations. The magnet is out behind the blades. The safety meeting was last week. An update was given on the Brummett Bridge. On a motion by Herzberg, the board approved the 2018 dust abatement program.

Morris stated Mark Schaffer will be here Monday, March 26th to meet with the county to discuss the safety plan. Morris will start with Schaffer at 7:30, then Herzberg will meet with him at 8 am, and then Armstrong will meet with him at 8:30 tentatively. Schaffer will meet with most departments.

John McKean met with the board to discuss the Villisca Public Library. Andrew Hopperman joined the meeting. McKean went over the different services the Villisca Library offers.

On a motion by Herzberg, the board approved the truck bid by Luke McClarnon for the pickup for \$300.

Brandy Powers discussed with the board the AED/CPR training. On a motion by Herzberg, the board approved the AED/CPR training on April 9. Powers also discussed the county tobacco/nicotine policy.

Mike Wicht with Prochaska and Associates offered a flat fee not to exceed \$1,500 for professional services. HGM Associates offered a fee of \$6,040 for professional services. On a motion by Herzberg, the board approved to move forward with Prochaska and Associates bid for \$1,500.

On a motion by Herzberg, the minutes of March 13, 2018 were approved.

With no further business, the Board adjourned at 10:30 a.m. and will meet again Tuesday, March 20, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

March 20, 2018

The Page County Board of Supervisors met in session on this 20th day of March 2018, with Jon Herzberg and Alan Armstrong present. On a motion by Herzberg, the board moved to approve the agenda. Present from the public were John VanNostrand, Janet Olsen, Gary Alger, and Ron Gibson.

King gave a roads update. Blades are out, and rock is being hauled. Work on the Brummett Bridge is coming together. Herzberg stated there is a dip on N-14 that needs looked at.

The dust abatement bids were reviewed. Heffron submitted a bid for \$0.49 for single application per foot, and Jerico submitted a single application per foot of \$0.515. On a motion by Herzberg, the board moved to use Jericho Services for dust control. The board discussed the fiscal year 2019 tandem truck bids. The Mack truck bid was \$207,633 and the International bid was for \$211,790. On a motion by Herzberg, the board moved to approve the bid for the Mack 2019 tandem dump/plow truck.

Janet Olsen, Gary Alger, and Ron Gibson from the Veteran's Affairs met with the board. On a motion by Herzberg, the board approved to sign the Veteran's Affairs burial policy. On a motion by Herzberg, the board moved to approve the changes in the relief policy. The board also discussed the van policy. There will be changes to the van policy.

On a motion by Herzberg, the board moved to approve the mini OVC and the Freedom Vote tablets.

On a motion by Herzberg, the minutes of March 20, 2018 were approved.

With no further business, the Board adjourned at 9:45 a.m. and will meet again Tuesday, March 27, 2018.

Alan Armstrong, Vice-Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

March 27, 2018

The Page County Board of Supervisors met at the Page West Building, Shenandoah, Iowa on this 27th day of March, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. Present from the public were Tess Nelson and Gary Alger.

JD King and Carl Sonksen were present. On a motion by Armstrong, seconded by Herzberg, the board moved to go into closed session per Chapter 21.5(1)(c). Armstrong aye, Herzberg, aye, Morris, aye. On a motion by Herzberg, seconded by Armstrong, the board moved to come out of closed session at 10:50 am. Armstrong aye, Herzberg, aye, Morris, aye. On a motion by Herzberg, seconded by Armstrong, the board moved to retain Stuart and Tingly for legal counsel. Armstrong aye, Herzberg, aye, Morris, aye.

King gave a roads update. Roads are being bladed, and rock is being hauled. The crews are cutting and burning brush. The hoe is in Atlantic to start working on disassembly. Construction continues on the Brummett Bridge. King stated he will be checking back up alarms to ensure heavy equipment alarms are working due to the safety consultant meeting yesterday. On a motion by Herzberg, seconded by Armstrong, the board moved to set the public hearing date for the DOT FY19 Secondary Roads budget and the FY 19 five year construction program for April 10, 2018 at 9:00 am in the Page County Boardroom. David Hoyt called stating they want

to know if they can tile across a road in Page County by the rock quarry. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the weed resolution #17-2018.

RESOLUTION #17-2018
NOTICE TO ALL PROPERTY OWNERS
NOXIOUS WEED

BE IT RESOLVED by the Board of Supervisors of Page County, Iowa, that in accord with the provision of Section 317.14 Code of Iowa 2013, it is hereby ordered: That all noxious weeds shall be destroyed in the manner set forth below:

Canada thistle, sow thistle, quack grass and European bind weed, shall be destroyed in a manner which will kill the root stalks as well as by cutting the plants before they are in bloom and before seed has developed sufficiently so that they will not germinate when dry. Weeds, as specified by the Code, are:

1. PRIMARY NOXIOUS WEEDS: quack grass, perennial sow thistle, Canada thistle, musk thistle, bull thistle, European morning glory or field bindweed, horse nettle, leafy spurge, perennial pepper-grass, Russian knapweed, buckthorn, and all other species of thistles, shall be controlled.

2. SECONDARY NOXIOUS WEEDS: butterprint annual, cocklebur annual, wild mustard annual, wild carrot biennial, buckhorn perennial, sheep sorrel perennial, sour dock perennial, smooth dock perennial, poison hemlock, multiflora rose, wild sunflower annual, puncture vine annual, teasel biennial, and shattercane annual, shall be controlled.

3. This resolution shall also pertain to all state and primary roads and railroad right of way.

If the owner or person in control of any real estate fails to comply with the foregoing order, the Weed Commissioner shall cause this to be done and the expense of said work including costs of serving notice and other costs, if any, shall be taxed against the real estate on which the noxious weeds are destroyed.

Haying restriction on movement of hay: Right of way may be sprayed with herbicides having a hay moving restriction. There is a supplemental label that allows movement of hay from sprayed sites.

Please contact the Page County Engineer's Office before haying roadsides in Page County.

The County Auditor is hereby directed to cause notice of the making and entering of the foregoing order to be published once in each of the official newspapers of the County.

Dated this 27th day of March, 2018.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

Armstrong reported that he attended Page County Public Health meeting. He stated it was a positive meeting, and they are moving forward with hiring an administrator and a nurse.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of March 27, 2018.

With no further business, the Board adjourned at 11:50 am and will meet again Tuesday April 3, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

April 3, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 3rd day of April, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. Present from the public were John Van Nostrand and Kris Grebert.

Dailey gave a roads update. He stated crews are out burning brush. Rock is being hauled in northern Page County. New pickup bids are being taken for the shop truck. The board discussed if this truck was budgeted for. Work continues on the Brummett Bridge. The east span of the bridge has been completed, and they will begin work Wednesday on the west side. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the contract with Henningsen Construction for project FM-CO73(132)-55-73(HMA resurfacing 2018 on M41 and J32).

On a motion by Armstrong, seconded Herzberg, the board moved to approve the resignation of Dr. Prusa Flores with regret and will repost to fill the position on the Board of Health. The board would like to thank Dr. Prusa Flores for her service.

Trish Bergren met with the board to discuss donating sculptures to the county to display. The board will discuss this with the county attorney.

Auditor Wellhausen went over the departmental budget status by service area for the end of March.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of April 3, 2018.

With no further business, the Board adjourned at 10:00 am and will meet again Tuesday April 10, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

April 10, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 10th day of April, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the amended agenda removing the engineer evaluation. Present from the public was John Van Nostrand.

King gave a roads update. He stated blades are out, and others are in the shop. Rock is now being hauled. The crews are cleaning up brush on E Avenue. In the shop the trucks are having the snow wings removed. Tolbert Road was discussed, and the road is going to have more rock placed on it.

On a motion by Armstrong, seconded by Herzberg, the board moved to open the public hearing at 9:00 am. John Van Nostrand was present from the public. The Amended FY18 DOT budget, the DOT 19 budget, and the five year construction program were discussed. No public comments were made. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the amended FY18 DOT budget, the DOT 19 budget, and the five year construction program.

On a motion by Armstrong, seconded by Herzberg, the board moved to go into closed session per chapter 21.5.1(c) regarding pending litigation at 9:38 am. A phone call was placed to Rob Livingston. Herzberg, aye, Morris, aye, Armstrong, aye. On a motion by Herzberg, seconded by Armstrong the board moved out of closed session at 10:12 am. Herzberg, aye, Armstrong, aye, Morris, aye. No action was taken.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of April 10, 2018.

With no further business, the Board adjourned at 10:45 am and will meet again Tuesday April 17, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

April 17, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 17th day of April, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. Present from the public was John Van Nostrand.

King gave a roads update. Blades are out in all districts, and the magnet is being used. Bummert Bridge work is progressing. Bill Fidler called and stated there are potholes on J31 that need to be fixed. The bids were discussed for the shop truck. Two bids were received: one from Shore Motor Company for the Dodge for \$26,715, and

one for a Chevy for \$29,970. The board will table the pickup discussion until May. The board discussed the cost of the last accident with the excavator and tree shear. With the tree shear now needing replaced due to the accident, the board would like to wait and see what the replacement cost is for the tree shear. On a motion by Armstrong, seconded by Herzberg, the board moved to table the truck bid.

On a motion by Armstrong, seconded by Herzberg, the board moved to go into closed session per chapter 21.5.1(c) regarding pending litigation at 9:02 am. Herzberg, aye, Morris, aye, Armstrong, aye. On a motion by Herzberg, seconded by Armstrong, the board moved to go out of closed session at 9:32 am. Herzberg, aye, Armstrong, aye, Morris, aye. No action was taken.

Tina Blakehouse with Golden Hills RC&D came to meet with the board. She discussed with the board important projects that are going on in Page County. The trail project is an area of importance. Shenandoah is discussing creating a trail to tie into the Wabash Trace. The art museum was also discussed. There are several bridges being upgraded as well. The orphan train was also discussed. The board discussed areas that need to improve and grow in Page County.

Darron Sunderman introduced Jessica Erdman as a new employee in Public Health.

The board discussed the budget amendment. They discussed the various departments that were requesting amendments.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of April 17, 2018.

With no further business, the Board adjourned at 10:45 am and will meet again Tuesday April 24, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

May 1, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 1st day of May, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. Present from the public was John Van Nostrand.

King gave a roads update. He stated blades are out in all districts. Rock is being hauled in spot locations. The magnet is out sweeping the county. Road oil has been delivered. Henningson and King will meet for a preconstruction hearing.

The public health board was discussed. Jessica Erdman and Brandy Powers met with the board. The board discussed expanding the public health board by one. On a motion by Herzberg, seconded by Armstrong, the board moved to approve Christine Adcock to replace Dr. Prusa, and the new board member will be Jona Hutson. Her term will end December 2020. Herzberg, aye, Armstrong, aye, Morris, aye.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the tax suspension.

On a motion by Herzberg, seconded by Armstrong, the board proposes that due to Judy Ridnour's extensive work with worker's compensation, she report directly to Auditor Wellhausen for worker's compensation issues. On a motion by Armstrong, seconded by Herzberg, the board moved that all departments are to report and provide claim information to Auditor Wellhausen for worker's compensation.

King's review was discussed. King asked to move into closed session per Chapter 21.5.1.i. On a motion by Herzberg, seconded by Armstrong, the board moved to go into closed session per Chapter 21.5.1.i for the engineer's evaluation. Herzberg, aye, Morris, aye, Armstrong, aye. On a motion by Herzberg, seconded by Armstrong, the board moved to go out of closed session at 10:41 am. Herzberg, aye, Armstrong, aye, Morris, aye. No action was taken.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of May 1, 2018.

With no further business, the Board adjourned at 11:00 am and will meet again Tuesday May 8, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

May 8, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 8th day of May, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were John Van Nostrand, JD Kennedy, Judy Kennedy, Charley Stevens, and Heidi Carter.

King gave a roads update. Blades are out in the districts. The crews are hauling rock with three trucks. The spray truck is in Omaha for repairs. The John Deere mower tractor is ready to mow. The spray patching crew is working on East River Road. Seeding is being done on M Ave near Hartstack's. There is work on the deck at Brummett Bridge. There is a personnel move of Duane Matheny to Kevin Jones' position within Secondary Roads department due to the upcoming retirement of Kevin Jones. King updated the board on his ICEA state officer position. King presented the board with April end of month reports. Herzberg shared information regarding a call he had received from Dave Williams. There will be future work done with Johnson Run on the Fremont County side. The purchase of the shop truck was discussed. King provided a shop pickup bid to the board. It was from Shore's Motor Company for a Chevy Silverado 1500 for \$26,715. Morris stated he is not sure a truck is needed at this time. He stated he feels county resources are better spent and used in other areas. The shop truck which is a 1995 will be rolled down into the fleet as a mower truck. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the purchase of new truck for the shop. Armstrong, aye, Herzberg, aye, Morris, nay. Motion carried 2 to 1.

On a motion by Armstrong, seconded by Herzberg, the board moved to open the public hearing at 9:20 am for the budget amendment. Brenda Esaias, Angie Dow, Peggy Smith, and JD King joined the meeting. Auditor Wellhausen went through the budget amendment. No comments from the public were made. On a motion by Herzberg, seconded by Armstrong, the board moved to close the public hearing. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the budget amendment. Armstrong, aye, Herzberg, aye, Morris, aye. Motion carried 3 to 0.

RESOLUTION #18-2018

**RECORD OF HEARING AND DETERMINATION ON THE BUDGET AMENDMENT
And CHANGE OF APPROPRIATIONS**

On this 8th day of May, the Page County Board of Supervisors met in session for the purpose of amending the current operating budget adopted March 7, 2017. The notice and time and place of hearing was published on April 25th and 26th, 2018. The

amendment was taken up and considered and taxpayers heard for or against the amendment as follows and amendment passed unanimously:

Expenditures	From	To	Difference
Public Safety & Legal Services	3,472,852	4,497,972	1,025,120
Physical Health and Social Services	577,618	596,618	19,000
County Environment & Education	483,248	490,898	7,650
Administration	1,428,192	1,466,692	38,500
Nonprogram Current	3,000	13,000	10,000
Capital Projects	745,000	945,000	200,000
Total	6,709,910	8,010,180	1,300,270
Revenues			
Intergovernmental	4,590,485	4,650,485	60,000
Miscellaneous	252,557	260,207	7,650
General Long-Term Debt Proceeds	750,000	1,725,120	975,120
Total	5,593,042	6,635,812	1,042,770
Appropriations			
Board of Supervisors	193,701	196,201	2,500
Local Option Tax Money	488,000	523,000	35,000
County Engineer	5,285,000	5,485,000	200,000
Veterans Affairs	51,806	66,806	15,000
Conservation Board	349,648	357,298	7,650
County Farm	3,000	13,000	10,000
Environmental Health	46,278	50,278	4,000
Juvenile Court Services	58,655	98,655	40,000
Shenandoah Building	9,800	10,800	1,000
Nondepartmental	2,320,726	3,295,846	975,120
Total	8,806,614	10,096,884	1,290,270

Increase of \$975,120 due to increase in bond amount for E911 communication system. Increase of \$10,000 for county farm work. Increase of \$40,000 for juvenile court service fees. Increase of \$35,000 for carpet expense. Increase of \$200,000 for secondary roads. Increase of \$15,000 for VA administration. Increase of \$7,650 for conservation.

Dated this 8th day of May, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

The structural jail report was discussed. Prochaska and Associates discussed several areas to circumvent water issues, but overall the jail was deemed structurally sound, and the report is good for five years.

The board next discussed the changes to the dental and the vision policies. Kingston Life and Health is now partnered with ISAC to provide benefits. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the changes in dental and vision policies effective next fiscal year.

On a motion by Herzberg, seconded by Armstrong, the board moved to go into closed session per chapter 21.5.1.c. to discuss pending litigation with Heffron. Armstrong, aye, Herzberg, aye, Morris, aye at 9:50 am. On a motion by Herzberg, seconded by Armstrong, the board moved to return to open session at 9:58 am. Armstrong, aye, Herzberg, aye, Morris, aye. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the settlement agreement of \$11,000 to Heffron for the settlement and release agreement. Armstrong, aye, Herzberg, aye, Morris, aye. Motion carried 3 to 0.

Armstrong gave an update that the building in Shenandoah is being worked on.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of May 8, 2018.

With no further business, the Board adjourned at 11:10 am and will meet again Tuesday May 15, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

May 15, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 15th day of May, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were John Van Nostrand, Peggy Smith, Brenda Esaias and Lyle Palmer.

King gave a roads update. Blades are out in the district, and three truck are hauling rocks. Contract rock haul is starting today. Pipe replacement is being done at 205th Street. Dust control prep is being done, and they are brooming bridges. They are mowing 1st pass of hard surfaces for safety issues. Spray patcher truck is still down. One tandem has been taken to Omaha and another one brought back. Brummett Bridge is coming along slowly. HMA 2018 resurfacing project on M14 and J32 precon meeting is scheduled for Wednesday at 11:00 AM. Base stabilization and seal coat on T Ave/Page Center should be happening in mid-June. Fog seal work will be done throughout the county. King was selected to be Vice President of the ICEA Executive Board. Herzberg received a text from Bill Fidler regarding a concern about spray patching. Fidler also contacted King. The spray patcher is currently down, and once it is fixed this concern will be looked into.

The board discussed safety incentives for JD and Superintendents. Morris discussed how important our safety culture is. King's salary increase, along with the superintendents, will be tied to safety measures that are enforced. Four safety measures are being proposed with 1/2% being tied to each measure that is enforced. These percentages will be deducted from the approved county wage increase if the four measures are not achieved. These percentages will not be above and beyond the board approved raises. The four measures include: a physical way to track Work Comp claim reductions by 50%, using numbers from July 1, 2017 to June 30, 2018 as a starting number; development of a monthly report for the Board of Supervisors that documents what is being done to improve safety; establishing an accident review process and documenting results 100% of the time in personnel files; and finally, the road and shop superintendents both successfully completing their safety measure goals. Training will be held on May 29th for King and his superintendents. Palmer asked how Page County's Work Comp claims compare to other counties. Morris stated following our policy consistently would greatly benefit the county with work comp claims. GPS in secondary roads trucks were discussed and the possibility of working that in to the County's GIS system. King will get back to the board regarding these proposals.

The board discussed the Courthouse Sculpture. On a motion by Armstrong, seconded by Herzberg, the board moved to reject the Courthouse Sculpture.
Armstrong-Aye Herzberg-Aye Morris-Aye

Palmer updated the board on the Sheriff Departments activities.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of May 15, 2018.

With no further business, the Board adjourned at 9:45 AM and will meet again Tuesday, May 22, 2018.

Chuck Morris, Chairman

Kristi Clark

Page County Board of Supervisors

Page County Deputy Auditor

May 22, 2018

The Page County Board of Supervisors met at the courthouse in Clarinda, Iowa on this 22nd day of May, 2018 with Jon Herzberg, Chuck Morris, and Alan Armstrong present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public was John Van Nostrand.

King gave a roads update. Rock is being hauled and blades are out. Pipe crews are out on V Avenue. D Avenue was discussed. They are concerned with dust control and are exploring other options. A taxpayer commented to the engineer that previous dust control methods were ineffective. The Brummett Bridge overlay work continues.

Andrew Hoppman, Carrie Falk, Bob Briggs, Ruth Fulk, and Phil Tornholm met with the board to discuss the library funding. The state minimum is \$0.0675. Contribution dollars were discussed, along with city contributions.

The quarterly meeting in Shenandoah was discussed. The meeting on June 19, 2018 will be held at the Page West Building at 5 pm.

On a motion by Armstrong, seconded by Herzberg, the board rescinded the motion to move to the dental vision policy through Kingston Life.

On a motion by Herzberg, seconded by Armstrong, the board approved to move forward with the VSP plan for vision.

The board discussed the meeting for next week and will meet next Tuesday with the safety consultant. The board meeting will be moved to next Thursday, May 31 at 8:30 am.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of May 22, 2018.

With no further business, the Board adjourned at 10:15 AM and will meet again Tuesday, May 29, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

May 29, 2018

The Page County Board of Supervisors met in session on this 29th day of May 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were JD King, Rick Dailey, Jamie Campbell, Judy Ridnour and John Van Nostrand.

Mark Shaffer with SPRDirect met with King, Dailey, Campbell and the board to discuss the next steps for the secondary roads safety strategy. Shaffer presented a power point presentation on Accident Investigations. Shaffer will send a new incident report form to be used in the future. The injured employee, immediate supervisor and safety committee should all be involved in an accident investigation. Shaffer is willing to run the first couple of safety committee meetings and then he will pass the responsibility on to the safety committee. We must find out the root cause of the accident. The employee might have to be re-trained on specific topics prior to returning to work with proper documentation to prove they have been re-trained. If an employee was re-trained and a safety policy was violated, accountability steps must be taken. King stated the contract shows progressive steps of possible discipline. We must follow doctor restrictions and need to have a written return to work document. Job descriptions need to be revised in the personnel policy, and a post job offer physical exam should be required. Functional capacity test needs to be completed before an

employee returns to their job to confirm they can perform the job duties. The board of supervisors will determine where an employee should go to the doctor depending on the accident and/or circumstance. We need to investigate any accident where an employee seeks medical attention. An investigation is for the purpose of fact finding not fault finding. OSHA must be contacted within eight hours for a fatality and within 24 hours for a hospitalization, an amputation or a loss of an eye. Shaffer wrote down approximately 15 topics today that training needs to be provided on, along with how frequently the training needs to be completed by the employee individually. Secondary Roads needs access to computers and/or internet for training purposes. The board discussed with Shaffer the preference for an employee to go to an occupational health doctor versus a family doctor. Ridnour, Armstrong and Herzberg will contact Auditor Wellhausen and do some research on the possibility of using the hospitals in the county for occupational appointments. Herzberg asked about getting a sign that states how many days accident free the county has worked. Shaffer stated it also needs to include how many miles have been driven accident free. The Functional Capacity test was discussed again and how implementing that policy would be beneficial to both the employer and the employee.

On a motion by Armstrong, seconded by Herzberg the board moved to approve the minutes of May 29, 2018.

With no further business, the Board adjourned at 3:35 PM and will meet again Thursday, May 31, 2018.

Chuck Morris, Chairman

Kristi Clark

Page County Board of Supervisors

Page County Deputy Auditor

May 31, 2018

The Page County Board of Supervisors met in session on this 31st day of May 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were Kris Grebert, Charly Stevens, Rich Wallace, Kory Kline, Peggy Smith, Jessica Erdman, Lyle Palmer, JD King, Judy Ridnour, Brenda Esaias, Angie Dow, and John Van Nostrand

King gave a roads update. Blades are out in the districts, and they are hauling rock as normal. Re-grading is being done on 150th Street Northwest of Essex. One or two mowers are out as personnel are available. The spray patcher has been running all week. Bump grinding was done over the weekend at different spots throughout the county. Some dust control was done on W Ave last week. Regular work is being done in the shop. Truck #46 is back from Omaha, and Motorgrader #8 is in for service. The second safety walk through was performed this week. Brummett Bridge is coming along slowly. They had to redo the overhang jacks, which caused a delay of a couple days. June is a big month for construction projects with both the Hot Mix Project starting in late June, and the Base Stabilization and Seal Coating on Page Center starting in Mid-June. Rich Wallace and Kory Kline joined the meeting. Pipe work is also being done. King felt the safety meeting went well on Tuesday afternoon, and there is a Hungary Canyon meeting in Adair County on Friday. King stated that Primary Election signs should not be in the right of way. Morris asked about the shoulder on the Stanton Road, as he had received some concerns from the public. King will look into this.

Charly Stevens and Rich Wallace met with the board. They discussed safety issues with the Conservation Department. Safety goggles were discussed, wearing pants, and ear protection. It was discussed to educate and train all employees on safety in the workplace. The board would like to have no employees wear shorts in the workplace.

The department head meeting began. The personnel policy was discussed with department heads. The department heads will meet back June 12 to discuss the personnel policy.

On a motion by Armstrong, seconded by Herzberg the board moved to approve the minutes of May 31, 2018.

With no further business, the Board adjourned at 10:45 am and will meet again Tuesday, June 12, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

June 12, 2018

The Page County Board of Supervisors met in session on this 12th day of June 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were John Van Nostrand and Kris Grebert.

King gave a roads update. He stated blades are out in districts. Rock is being hauled, and pipe crews are out. The deck is being placed on the Brummett Bridge tomorrow. J-28 will be closed on June 18th. J-40 will be closed on June 25th until it is completed.

The canvass of the primary election was held. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the canvass of the primary election.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the FEMA-National Flood Insurance Program Policy Acknowledgement.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the depository resolution.

**RESOLUTION #19-2018
NAMING OF DEPOSITORIES**

The Page County Board of Supervisors sitting in session on this 12th day of June, 2018, do hereby approve the following financial institutions to be depositories of Page County funds according to Iowa Code Section 12C.2, 2001. The below named officials are hereby authorized to deposit the County funds in amounts not to exceed the maximum approved for each respective financial institution as designated below:

DEPOSITORY	NAME	LOCATION	MAX BALANCE
RECORDER –	Bank Iowa	Clarinda	\$ 70,000
SHERIFF –	Bank Iowa	Clarinda	\$ 100,000
TREASURER –	Bank Iowa	Clarinda	\$3,500,000
		Essex	\$1,500,000
		Shenandoah	\$1,500,000
	PCSB Bank	Clarinda	\$7,000,000
	Cornerstone Bank	Clarinda	\$1,500,000
	Century Bank	Shenandoah	\$2,500,000
	First Heritage Bank	Shenandoah	\$2,500,000
	Great Western Bank	Clarinda	\$ 500,000

This resolution replaces Resolutions #13-2017

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon Herzberg
Page County Board of Supervisors

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the assignment of county held tax certificate 2016-16002 (parcel 0831251115000) to

Robert and Judy Henke.

The department head meeting was held. Brenda Easais, Peggy Smith, Charly Stevens, Angie Dow, Jessica Erdman, Kris Grebert, Judy Ridnour, JD King, and Lyle Palmer were present. The board wanted to incorporate the secondary roads department into the personnel policy. Angie Dow discussed personnel files, what information should be retained, and whether the information should be kept by the department head or in the auditor's office. Esaias asked for clarification on the compensatory time policy. On a motion by Armstrong, seconded by Herzberg, the board moved to approve vacation into the overtime for secondary roads. King supports the motion. Armstrong, aye, Morris, nay, Herzberg, nay. Motion failed 2 to 1. Other department heads voiced concerns and issues with the policy. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the personnel policy and include in section 6.4 language to give the county the right to drug test, as required by department head, post-accident. Armstrong, aye, Herzberg, nay, Morris, aye. Motion carried 2 to 1.

On a motion by Armstrong, seconded by Herzberg the board moved to approve the minutes of June 12, 2018.

With no further business, the Board adjourned at 12:30 pm and will meet again Tuesday, June 19, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

June 19, 2018

The Page County Board of Supervisors met in session on this 19th day of June 2018, with Alan Armstrong and Jon Herzberg present; Chuck Morris was absent. Allan Jordan, Kathy Jordan, Charly Stevens, Holly Martin, Mike Petersen, Tim Martin, Jim Davey, Tess Gruber Nelson, Janet Olson, Denise Bryant, and Ron Gibson were present from the public. Armstrong called the meeting to order at 5:00 p.m. On a motion by Herzberg, seconded by Armstrong, the agenda was approved as submitted.

JD King, Page County Engineer, updated the Board of Supervisors on blade operations, rock hauling, and traffic control for fog seal application. The deck has been replaced on the Brummett Bridge. Grading at the Shambaugh Bridge is being worked on. King will contact Dennis Davison regarding Davison's concern about recently laid rock.

Jim Davies offered city gravel for the Page West parking lot.

On a motion by Herzberg, seconded by Armstrong, the Board approved the following transfer resolutions:

Resolution #20-2018

The Page County Board of Supervisors sitting in session on this 19th day of June, 2018, do hereby approve the transfer of funds as follows:

Transfers from LOSST:

24000-10300-815-12 to 11000-10300-9040-12 for \$31,500 for Rural Basic LOSST (PTR)

24000 10300 814 12 to 01000 10300 9040 05 425 for \$109,500 for Law Enforcement LOSST (PTR for \$43,000) (CB for \$72,000)

24000 10300 814 12 425 to 01000 10300 9040 12 425 for \$16,500 for Community Betterment LOSST Page County Fair

24000 10300 812 12 to 20000 10300 9040 20 425 for \$55,000 for Secondary Roads Infrastructure LOSST

24000 10300 815 12 430 to 11000 10300 9040 99 430 for \$84,769 for Rural Basic LOSST (PTR)

ATTEST:

Kim Behrens, Deputy
Page County Auditor

John Herzberg
Alan Armstrong
Page County Board of Supervisors

RESOLUTION #21-2018

The Page County Board of Supervisors sitting in session on this 19th day of June 2018, do hereby approve the transfer of funds as follows:

From Rural Basic Fund to Secondary Road Fund \$22,480
 11000-10300-812-24-264 to 20000-10300-9020-20-264
 From Rural Basic Fund to Secondary Road Fund \$1,005,000
 (11000-10300-812-99 to 20000-10300-9020-20)
 From General Basic to Conservation Reserve Fund \$0
 (01000-10300-814-22-351 to 68000-10300-9000-22-351)
 December 2017
 From General Basic to Public Health Sub Fund \$105,501
 (01000-10300-814-99-260 to 01001-3-10300-9000-23-260)

ATTEST:
 Kim Behrens, Deputy
 Page County Auditor

John Herzberg
 Alan Armstrong
 Page County Board of Supervisors

Janet Olsen, VA Administrator shared a picture of the destroyed flagpole and explained that the pole wasn't heavy enough to withstand the winds of recent storms. Olsen presented a quarterly report, which included such items as an update on fund raising efforts for transportation vans, events held and upcoming, and Olsen's certification.

Sheriff Lyle Palmer joined the meeting to discuss 28E Agreement for Law Enforcement-Small Town Coverage. Palmer requested a copy of the February 7, 2017 letter, where the Board notified the small towns of the changes in per capita rate and the census that would be used, so that his office could proceed with sending out the statements. With the letter in the Board Room, on a motion by Herzberg, seconded by Armstrong, this item was tabled until the next board meeting. Palmer would contact the Auditor's office Wednesday, for a copy of the aforementioned letter.

Tom Johnson and Rich Wallace joined the meeting for discussion about the water situation at Rapp Park. Tim Martin, Shenandoah Waterworks, described the recommended check valve for back flow containment. Charly Stevens shared that, in spite of contacting numerous local contractors regarding the job twice, they had only received one bid for the installation (labor only) of the proper apparatus for the check valve and backflow containment system. Following discussion, Jim Davey, on behalf of the City of Shenandoah, agreed to split the approximate \$6,000 cost of the project. Herzberg made a motion to share the cost of the parts and installation of a proper check value apparatus, with the County Conservation Department and the City of Shenandoah sharing the \$6,000 equally. There will also be a pump house constructed to protect the structure. Armstrong seconded the motion, which carried unanimously.

The minutes were read, and on a motion by Herzberg, seconded by Armstrong, the minutes were approved and the meeting was adjourned at 6:30 p.m.

Alan Armstrong, Vice-Chairman
Page County Board of Supervisors

Kim Behrens, Deputy
Page County Auditor

June 26, 2018

The Page County Board of Supervisors met in session on this 26th day of June 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were John Van Nostrand and Jeff Sherlock.

King gave a roads update. Blades are out, and rock is being hauled. The pipe crew is working on 290th Street and X Avenue west of the intersection. Spray patching continues on M56. King introduced the new maintenance superintendent, Jeff Sherlock. Armstrong discussed a Johnson run maintenance issue. There was a retirement of a blade man, and another individual has taken that position. A heavy equipment operator

turned in his resignation last week. Morris discussed the fuel bid. The low fuel bid was awarded to Agriland for \$0.0474 for gasohol.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve precinct election officials to \$9.00 an hour and the chairperson \$10.00 an hour. The board would like to extend their gratitude to all the workers for their hard work on election days.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve to allow authorizing appointment of township trustees and clerks in lieu of general election.

RESOLUTION #22-2018

RESOLUTION AUTHORIZING APPOINTMENT OF TOWNSHIP TRUSTEES AND CLERKS IN LIEU OF GENERAL ELECTION

WHEREAS, Iowa Code Chapter 39.22 permits individual township trustees and clerks to be appointed by the Board of Supervisors after the selection process has been approved at the next General Election by each township; and,

WHEREFORE, Page County Board of Supervisors resolves the process for selection for township trustees and township clerks shall be by appointment from the Board of Supervisors of the now tenured and presently serving township trustees and clerks in lieu of general election; and

WHEREFORE, this appointment method for selection of trustees and clerks shall be submitted for approval by a vote in the following townships: Amity and Buchanan on November 6, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the law enforcement 28E agreement for small town coverage.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve to publish the Veterans Affairs Commission positions.

On a motion by Armstrong, seconded by Herzberg the board moved to approve the minutes of June 26, 2018.

With no further business, the Board adjourned at 10:00 am and will meet again Tuesday, July 3, 2018.

Chuck Morris, Chairman

Page County Board of Supervisors

Melissa Wellhausen

Page County Auditor

July 3, 2018

The Page County Board of Supervisors met in session on this 3rd day of July 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were John Van Nostrand and Peggy Smith.

King gave a roads update. Blades are out in two territories. Rock is being hauled, and mowers are out in various locations. The pipe crew is working on W Avenue. Herzberg stated Becky Shum discussed the trees that have been cleared, but they need to be moved due to the fact that they are too close to other trees. Darrell Wagoner inquired when work would begin on 265th Street and T Avenue. Dave Williams would like Sycamore Avenue vacated and gated.

Iowa is the fourth state invited to the White House to discuss the opioids and infrastructure issues in Iowa. On a motion by Herzberg, the board moved to approve Armstrong to attend the conference. The conference will be July 10. Thirty-eight counties attended the last time.

The board discussed the chargeback system for worker's compensation claims. Herzberg discussed assessing a 2% chargeback based on the total premium expense for the year, and then having those chargeback fees held in a safety fund to help

alleviate premiums in future years. On a motion by Herzberg, seconded by Armstrong, the board moved to approve a 2% chargeback based on the current worker's compensation premium, and those fees will be held in a separate fund to be used to alleviate the following year's premiums. Herzberg, aye, Armstrong, aye, Morris, aye. Motion carried 3 to 0.

Setting up the safety committee was discussed. Schaffer recommended a committee of 6 to 7 employees. He recommended one to two from secondary roads and conservation and three others. The board would like applications in by the 13th and application process will consist of a letter of interest or email to chairman Morris. On a motion by Armstrong, seconded by Herzberg, the board would like to ask for applications for the safety committee. The hope is to have one from the sheriff, one to two from secondary roads, one from conservation, two from the courthouse, one from dispatch. Armstrong, aye, Herzberg, aye, Morris, aye. Motion carried 3 to 0.

Morris discussed with Rich Wallace the need for him to be able to receive emails.

The board went to the Secondary Roads shop for a tour. Future plans were discussed, and the board would like to relocate the engineer's office to the shop area.

The board will not be meeting next week due to other obligations.

On a motion by Armstrong, seconded by Herzberg the board moved to approve the minutes of July 3, 2018.

With no further business, the Board adjourned at 11:15 am and will meet again Tuesday, July 17, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

July 17, 2018

The Page County Board of Supervisors met in session on this 17th day of July 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were Daron Sunderman and John Van Nostrand.

King gave a roads update. Blades are out in all districts. Rock is being hauled, and spray patching is taking place on J55. New pipe is being laid on 120th Street. One labor driver has been hired and two more are to follow. Brummett Bridge cleanup is under way. Manatts is working on base stabilization on T Avenue. J-40 will be next on the plan, and then the crews will move to Blanchard. Don Nelson commented on B Avenue. The Racine brothers commented on how nice their road is looking. On a motion by Armstrong, seconded by Herzberg, the board moved to approve and sign the collective bargaining agreement between Page County Secondary Roads and PPME Local 2003.

The board next discussed work comp providers. Morris will abstain from this item due to a conflict of interest. The board is looking at providers closer to the area. The work comp insurance group feels it will work with any of the providers discussed. Clarinda Hospital has an occupational health department, which has two direct nurses, and the doctor can be accessed over the phone. On a motion by Armstrong, seconded by Herzberg, the board moved to approve to utilize Clarinda Regional Health Center effective today. Armstrong, aye, Herzberg, aye, Morris, abstain. Motioned carried 2 to 0.

Armstrong gave an update on the Washington D.C. trip. Conway did a great job updating about programs the Trump Administration is focusing on. There was a large discussion on opioids and fentanyl.

The health insurance surcharge was discussed. Morris thinks there needs to be better procedures in place by the wellness committee. Different employees addressed the board regarding the surcharge. Armstrong stated this is a very tough decision, and it was discussed heavily for quite some time. The board decided not to change their position on this matter.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the appointment of Ron Gibson to the Veterans Affairs Commission.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the following volunteers to serve on the safety committee: from secondary roads, Kory Ryckman and Harry Ridnour; the courthouse, Kristi Clark, Kory Kline, and Brandi Powers; conservation, Larry DeMeo; and the sheriff's department, Tony Shackelford.

The board took a 10 minute recess.

Holly Martin, Chris Adcock, Julie Barclay, and Stanley Johnson with the board of health met and had a joint meeting. Dawn Moen, Brandi Powers, Jessica Erdman, Angie Hakes, and Darin Sunderman joined the meeting.

Michelle Myers with the State Auditor's Office gave an overview of the public health accounting issue. Morris stated the board wants to move forward with a positive relationship with public health.

With no further business, the Board adjourned at 5:30 pm and will meet again Tuesday, July 24, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

July 24, 2018

The Page County Board of Supervisors met in session on this 24th day of July 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda removing the tree removal discussion with Charly Stevens. Bernie Wagoner, Keith Wagoner, Darrell Wagoner, Kevin Gowing, and John Van Nostrand were in attendance.

King gave a roads update. He stated blades are out and rock is being hauled. He stated the pipe crew is on 110th Street east of O Avenue. The shop pickup is in, and the batwing mower was repaired. More oil is set to arrive. All concrete has been achieved on the Shambaugh and Brummett Bridges. The roads are not open, and people are not driving across the bridges yet. The guardrails are set to go up soon on the Brummett Bridge. There will be a dedication ceremony at the Brummett Bridge on August 10, 2018 at 11:30 am. The first seal coat was placed on T Avenue. The second lift of the seal coat is being completed today on T Avenue. The crews will then move to J-40 to begin work on it.

The current DOT district office is in Atlantic. There is a proposal to move the district DOT office to Pottawattamie County. King would like the board to write letters to representatives stating its displeasure for the move to Council Bluffs.

King stated he has two new hires set to start in the following weeks.

Bernie Wagoner stated they have been landlocked due to the work on T Avenue and the bridge. At the Shambaugh bridge shoulders and guardrails need to be put on.

The hard part is getting the dirt work done for the shoulders, and that will take a few weeks to get the person back to complete that. T Avenue will be open in a few weeks. Keith Wagoner discussed that T Avenue was supposed to be oiled last fall. The surface was not placed last fall due to the fact that it was too cold. Keith Wagoner and Darrell Wagoner discussed when roads are oiled it would be nice for citizens to know. There was also a speed bump discussed that needs to be addressed. Morris would like King to let these citizens know when the bridge will be completed and when the oil will be finished on T Avenue. King stated the road costs \$160,000 a mile and will last 10 years. Sheriff Palmer joined the meeting.

Kevin Gowing met with the board to discuss the water systems project. New wells will be placed in Montgomery County. There will be five miles of 12 inch lines and 10 miles of 2 to 3 inch lines placed in Page County.

The board stated they received a resignation letter from Judy Ridnour stating she will no longer be wellness chair. Morris talked to public health and would like them to take over wellness. The board would like Brandi Powers to take over as wellness chair. Morris stated he would like to see health fairs be collaborating events. Morris stated he would like to see flu clinics utilize public health. Morris stated the funding issues can be addressed as needed. Morris would like a process put in place to notify employees when they have reached their wellness goals. On a motion by Armstrong, seconded by Herzberg, the board moved to approve Brandi Powers to serve as wellness chair.

Angie Dow, treasurer, met with the board for approval of the semi-annual report. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the semi-annual report.

Morris stated he attended the Veteran's Affairs meeting a few weeks ago, and during the windstorm, the flagpole was destroyed. They would like to purchase a new flagpole that will cost \$400. The board agrees this flagpole needs to be replaced.

The board decided to move into closed session to discuss a personnel issue per Chapter 21.5.1.i of the Code of Iowa. On a motion by Herzberg, seconded by Armstrong, the board moved to go into closed session. Herzberg, aye, Morris, aye, Armstrong, aye at 10:18 am. The board moved to come out of closed session at 10:48 am. Herzberg, aye, Morris, aye, Armstrong, aye. On a motion by Armstrong, seconded by Herzberg, the board moved to have Ridnour come into the boardroom next week to discuss a personnel issue.

On a motion by Armstrong, seconded by Herzberg the board moved to approve the minutes of July 17, 2018 and July 24, 2018.

With no further business, the Board adjourned at 11:15 am and will meet again Tuesday, July 31, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

July 31, 2018

The Page County Board of Supervisors met in session on this 31st day of July 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda removing the appointment with Rebecca Castle regarding the trails plan and replacing it with a safety committee update from Kristi Clark.

King gave a roads update. He stated blades are out in all districts and rock is being hauled. The pipe crew is working on K Avenue. T Avenue had a seal coat applied and is open to traffic. Brummett Bridge and Shambaugh Bridge pavement markings are underway and will be opened once the center-line painting is completed. Brummett Bridge was estimated at \$2.6 million, and it was contracted at \$2 million. The seal coat is underway on J-40, and it should be completed in the next three weeks. The rededication for the Brummett Bridge will be on August 10, 2018 at 11:30 am.

The board decided to move into closed session to discuss a personnel issue per Chapter 21.5.1.i of the Code of Iowa. There was discussion regarding who could be present and the board decided only the employee needed to be present after contacting the attorney. On a motion by Herzberg, seconded by Armstrong, the board moved to go into closed session. Herzberg, aye, Morris, aye, Armstrong, aye at 9:11 am. The board moved to come out of closed session at 9:45 am on a motion by Armstrong, seconded by Herzberg. Herzberg, aye, Morris, aye, Armstrong, aye. On a motion by Armstrong, seconded by Herzberg, the board moved to take a recess at 9:45 am. On a motion by Armstrong, seconded by Herzberg, the board moved to return to open session at 10:05 am. Judy Ridnour met with the board and stated she would like to offer her resignation effective today July 31, 2018 as long as health insurance is included. Morris stated the county will pay the county portion of health insurance through the end of the year totaling \$6,910.80. Ridnour stated she is reluctantly resigning. On a motion by Armstrong, seconded by Herzberg, the board moved to approve Ridnour's resignation. Armstrong, aye, Herzberg, nay, Morris, aye. Motion carried 2 to 1.

Kris Grebert and Lyle Palmer met with the board to discuss overtime of dispatch. Grebert stated he recently ran a local ad, and he will look at advertising in Maryville. Palmer stated overtime is hard to manage. Morris challenged the two department heads to work with their employees and find ways to change how the process works. Regarding safety, when a person is not available, please let another person know they are unable to attend safety meetings.

Kristi Clark gave the board an update on the safety committee. The group was involved, and everyone was on board. The group discussed the need for new first aid kits. Personal protective equipment was discussed. The return to work process on modified duty was discussed. The group also discussed that CRHC is now used for workman's compensation. The group will meet once a month.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of July 31, 2018.

With no further business, the Board adjourned at 11:00 am and will meet again Tuesday, August 7, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

August 7, 2018

The Page County Board of Supervisors met in session on this 7th day of August 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were Renee Riedel, Charly Stevens, and John VanNostrand.

King gave a roads update. Some blades are out and others are being serviced. They are working on training new hires. Rock is being hauled with three trucks and will

be moving to shoulders. They are mowing with two to three mowers. The pipe crew was on K Ave last week. They are currently on 150th and will be working Lumber Avenue next. They are cold patching potholes. The Durapatch is down and waiting on parts. Truck #44 was retrieved from Des Moines and #18 shop pick up is almost ready. King is working with Kris Grebert regarding an online auction for #42 pickup and EOC van. Both bridges are open to traffic. Brummett Plaque Rededication is August 10, 2018 at 11:30AM. Base stabilization and seal coating is in progress on 230th. HMA work is suspended. King posted the schedule change for maintenance going back to eight-hour days the week of Labor Day. King will attend CPA stakeholder meeting in Ames on Wednesday, August 8th. King has been having zoning discussions with Wind Energy. Armstrong addressed some road concerns and Johnson Run concerns from residents with King. Morris addressed a concern brought to his attention regarding rock on 210th street, and Morris commended on the blade work that was done on P Ave. Jean Negley joined the meeting.

Charly Stevens and Jean Negley, members of Trees Forever, met with the board. The tree that was planted in memory of Marie Goecker, former Page County Clerk of Court, had to be removed due to it being damaged. Trees forever would be willing to replace Marie's tree. Rich Osborn joined the meeting. On a motion by Herzberg, seconded by Armstrong, the board approved Trees Forever to plant a replacement tree for the Marie Goecker tree.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of August 7, 2018.

With no further business, the Board adjourned at 9:25 am and will meet again Tuesday, August 14, 2018.

Chuck Morris, Chairman

Kristi Clark

Page County Board of Supervisors

Page County Deputy Auditor

August 10, 2018

The Page County Board of Supervisors met in session on this 10th day of August 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present to attend the Brummett Bridge Rededication Ceremony.

Page County Board of Supervisors Chairman, Chuck Morris, spoke on behalf of Page County and the Board of Supervisors and cut the ribbon for the rededication of the bridge.

The ceremony concluded at 11:46 a.m., and the supervisors departed at approximately 11:50 a.m.

Chuck Morris, Chairman

Kim Behrens

Page County Board of Supervisors

Page County Deputy Auditor

August 14, 2018

The Page County Board of Supervisors met in session on this 14th day of August 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public was John VanNostrand.

King gave a roads update. Blades and mowers are out on the gravels. Durapatching is taking place on J55. The pipe crew is working on slides on P Avenue. The mower tractor is being serviced, and the Case tractor #72 is down. Manatts has to finish another job that they are incurring a penalty on before they can move to

Blanchard to complete the project there. Terry Phillips contacted Armstrong and wanted to know who was spraying brush. Armstrong would like to see this issue addressed. Mike Carlson addressed a concern with brush and roads. Herzberg asked King to look into this issue.

The board discussed the tobacco policy. Brandy Powers and Jessica Erdman presented the new tobacco policy. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the new tobacco policy, which will now include electronic nicotine devices.

On a motion by Armstrong, seconded by Herzberg, the board moved to deny the tax abatement for Harvest Fellowship Church for \$58.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of August 10 and 14, 2018.

With no further business, the Board adjourned at 10:00 am and will meet again Tuesday, August 21, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

August 21, 2018

The Page County Board of Supervisors met in session on this 21st day of August 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public was John VanNostrand.

King met with the board. He stated blades are not out due to the weather. Rock is being hauled in various locations. Brush is being cut in select locations. Manatts has completed 230th Street, and the crew will be back in a few weeks to work on the Blanchard road. The third application of dust control will be laid later in the month.

Peggy Smith joined the meeting. Wellness incentives were discussed for new hires. When new hires come on, remaining programs are what new employees are evaluated on. New hires need to participate in all remaining programs in order to not be surcharged. Armstrong feels new employees need to become active and participate in wellness. Armstrong stated that everyone that starts before October 31, 2018 needs to participate in the wellness programs, health assessment, and physical in order to not be surcharged for the next fiscal year. Angie Dow joined the meeting. On a motion by Armstrong, seconded by Herzberg, the board unanimously approved that any mid-year new hires should participate in the wellness benefits and should complete any wellness benefits still available at the time of hire, such as programs outlined by the county wellness committee, assessments, or physicals in order to avoid the county surcharge and to successfully fulfill ISAC's criteria.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the compromise and assignment of county tax sale certificate 2009-09005 to Chad Harold of parcel #0831233125000.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of August 21, 2018.

With no further business, the Board adjourned at 9:30 am and will meet again Tuesday, August 28, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

August 28, 2018

The Page County Board of Supervisors met in session on this 28th day of August 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. Present from the public were John VanNostrand, JD Kennedy, and Judy Kennedy.

King gave a roads update. Blades are out, and rock is being hauled. The pipe crew is working on 320th Street. The magnet is being pulled behind freshly bladed roads. Dust control will be applied later this week for the third application. Morris stated he would like to discuss the snow removal times, especially when Sherlock can attend to discuss this issue. The weed commissioner duties were discussed. The board would like to discuss this next week in the board room.

Gary McClarnon and Elaine Farwell met with the board to discuss the façade project. They would like to make another request for the \$5,000 pledge the board made in 2014. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the donation for the façade project. Herzberg, aye, Armstrong, aye, Morris, aye. Motion carried 3 to 0.

On a motion Herzberg, seconded by Armstrong, the board moved to approve the tax abatement for the City of Braddyville parcel #00163035610000.

RESOLUTION #23-2018

The Page County Board of Supervisors met in session on this 28th day of August, 2018 and approved the abatement of all taxes on the following property owned by the City of Braddyville:

Lot 1 of Lot 6 Except the East 66 feet thereof and Vacated Alley adjoining on the North in the Irregular Survey of the Southwest Quarter of the Southwest Quarter all in Section 30, Township 67 North, Range 36 West of the 5th P.M., in the City of Braddyville, Page County, Iowa. Parcel #072-1630356120000.

Dated this 27th day of August, 2018.

ATTEST:
Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the quarterly meeting in Shenandoah on September 18, 2018.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of August 28, 2018.

With no further business, the Board adjourned at 9:40 am and will meet again Tuesday, September 4, 2018.

Chuck Morris, Chairman
Page County Board of Supervisors

Melissa Wellhausen
Page County Auditor

September 4, 2018

The Page County Board of Supervisors met in session on this 4th day of September 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda.

King gave a roads update. Blades are out, and rock is being hauled. Edge work is not taking place due to the weather conditions. Mike Hall, a truck driver, is retiring at the end of September. Chad Davison wants guidance on a road and how to improve the roadway. The board discussed the weed commissioner. The board would like to see one of the current certified employees move into the weed commissioner position. The board discussed having some trees removed on Johnson Run.

On a motion by Armstrong, seconded by Herzberg the board moved to table the wellness/safety committee board appointments.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the abatement of City of College Springs for property 412 Missouri Avenue 78-1517156115000 and the City of Shenandoah for the property of 1115 W. Lowell Avenue 88-0519156130000.

RESOLUTION #24-2018

The Page County Board of Supervisors met in session on this 4th day of September, 2018 and approved the abatement of all taxes, penalty and interest and cancellation of County held Tax Sale Certificate #08-08003 on the following property owned by the City of College Springs:

The North 70 feet of the East Half of Block 85 in Original Plat of City of College Springs, Page County, Iowa.

Also known as 412 Missouri Avenue Parcel #78-1517156115000.

Dated this 4th day of September, 2018. .

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

RESOLUTION #25-2018

The Page County Board of Supervisors met in session on this 4th day of September, 2018 and approved the abatement of all taxes on the following property owned by the City of Shenandoah:

Lot 11 in Block 6 of Ferguson and Reininger's Addition of City of Shenandoah, Page County, Iowa.

Also known as 1115 W Lowell Avenue Parcel #88-0519156130000.

Dated this 4th day of September, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

Morris went to a mental health meeting last Wednesday and Thursday.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of September 4, 2018.

With no further business, the Board adjourned at 10:10 am and will meet again Tuesday, September 11, 2018.

Chuck Morris, Chairman

Page County Board of Supervisors

Melissa Wellhausen

Page County Auditor

September 11, 2018

The Page County Board of Supervisors met in session on this 11th day of September 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda amending to remove the item regarding the discuss/approve board member to the wellness and safety committee.

King gave a roads update. Blades are out, and rock is being hauled. The magnet is down in the Coin area. There is pipe work on Q Avenue and 290th Street. There is a truck driver position open. John Greenleaf discussed the condition of M56 from 170th Street to 190th Street.

Peggy Smith, John VanNostrand, Brandi Powers, Jessica Erdman, Kory Kline, Charley Stevens, Connie Rogers and Kristin Krcelich joined the meeting.

Armstrong reported that Riley Christie with RC Tree Service was going to make a suggestion as to how to fix the Johnson Run tree removal that needs to take place.

The board discussed the wellness committee organization.

Morris discussed that the committee has to meet four times a year and one board member has to be present. Armstrong stated change gives us opportunities to find new answers. Herzberg stated he has monthly meetings so he has more conflicts with scheduling. Morris wanted to thank Public Health and Brandi Powers for setting up and leading the committee. Morris stated there are no bylaws.

Lyle Palmer joined the meeting. He stated he would appreciate the new tobacco policy and when and who will place the signs.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of September 11, 2018.

With no further business, the Board adjourned at 10:00 am and will meet again Tuesday, September 18, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

September 18, 2018

The Page County Board of Supervisors met in session on this 18th day of September 2018, at the Page West Building, with Chuck Morris, Alan Armstrong and Jon Herzberg present. Ron Gibson, Gary Alger, Wendy Halloran, Janet Olsen, Denise Bryant, Peggy Smith, Mike Petersen, Darrell Murphy, Kris Grebert, JD Kennedy, Judy Kennedy, Pam Blackman, Tess Gruber Nelson, Kathy Jordan, JD King, Jim Davey, AJ Lyman, Don Nelson, Duane Rexroth and Dick Hunt were present from the public. Morris called the meeting to order at 3:45 p.m. On a motion by Armstrong, seconded by Herzberg, the agenda was approved as submitted.

Janet Olsen, VA Administrator, gave an update. The following activities and events are being planned: June 2019 -USO Show - at old Armory; 2020 – Walk of Hope – from Blanchard to Shenandoah with entertainment & hog roast to follow; Working on PTSD Clinic with Waubonsie; working to get Westridge Quality Care & Rehabilitation accredited for Veterans. VA Board approved dinner and jackets for drivers.

JD King, Page County Engineer, updated the Board. He stated there are blade operations; rock hauling is minimal as we go toward fall; working on edge rut repair on J64, and spray patching. Side mowers are running, and the magnet is out picking up debris. Pipe crew is working on 300th & Kiwi. Mack cab and chassis are in Des Moines. A couple of tandems are in the shop and being worked on. Jeff Sherlock is attending the Streets & Roads conference in Ames. JD will be attending M.I.N.K. in St. Joseph Wednesday and Thursday. Solutions training is scheduled for the new office manager. Manatt is planning to be in Blanchard in a couple of weeks. Rumble strips in HMA resurfacing project should be in later this week.

Armstrong introduced AJ Lyman as new City Administrator of Shenandoah, as Jim Davey is retiring.

Herzberg shared concerns that Dave Price had spoken to him about, regarding some brush that has grown back causing visibility issues. King is familiar with the issue. Donald Nelson expressed concerns about road maintenance on V Avenue in Morton Township. Kathy Jordan confirmed that the windrows also make it difficult to get to mailboxes. Morris thanked Nelson and Jordan for the feedback, stating that we have eight blades on the road, but that Page County has many miles to cover. King & Sherlock are working to provide more uniform training. All feedback is appreciated.

Morris shared that he had received an email from the County Attorney regarding office space. Their current situation was to be temporary. He has been looking at options. Moving the Assessor outside of the courthouse is unrealistic due to cost, but they are now looking at sectioning off the Page Room. Morris suggested tabling this

discussion until next Tuesday. Armstrong moved to table the discussion on courthouse space, seconded by Herzberg. Approved unanimously.

Darrell Murphy discussed with the Board the human resource classes/training. Peggy Smith questioned if the item was on the agenda. Morris explained that it was on the agenda, and that the Board felt it was a fiscally responsible decision.

Morris gave an update on the Housing Task Force.

Herzberg and Armstrong shared their upcoming meetings.

Grebert gave a quick update on progress on the communication system. Testing will begin the week of October 8, and if all goes according to plan, it will be live October 15. Training is complete at this point.

Davey expressed his appreciation for the Shenandoah Board Meetings. At 10:00 a.m. Wednesday morning, there will a coffee welcoming AJ Lyman and thanking Jim Davey for his service.

On a motion by Herzberg, seconded by Armstrong, the meeting adjourned at 4:50 p.m.

Chuck Morris, Chairman

Kim Behrens, Deputy

Page County Board of Supervisors

Page County Auditor

September 25, 2018

The Page County Board of Supervisors met in session on this 25th day of September 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda.

King gave a roads update. Blades are out, and rock is being hauled. The spray patcher is on J-40. The pipe crew is working on ditches at Blanchard. Clarence Aughe has voiced concerns regarding the Page/Montgomery Road. There is work at the shop. Manatt's will be here the first week in October to work on the Blanchard Road. Mike Hall will be retiring, and Daron McClarnon will take over as a truck driver. Rex Crosby will tentatively retire at the end of the year. The safety committee notes were discussed. The safety coordinator is addressing the boots policy, and the board hopes to approve the new policy in the next few weeks. The workers are only responsible to wear the vest they are provided.

Lyle Palmer, Jess Erdman, Carl Sonksen, Jim Varley, and Peggy Smith joined the meeting. The tour of the third floor took place. The raw needs of the attorney were discussed. There is not enough space in the current location. Varley stated he would like to have two offices with open windows. Then three other work areas are needed. They would also like an interior access to the office. The Page Room office space was discussed. The board also discussed moving the attorney's office to the engineer's office and building the engineer an office near the shop. Morris also discussed with Erdman different space options as their department grows. Morris stated the discussion was good and asked the attorney to look into further options at the secondary roads building.

The board discussed the Washington Township Trustee replacement. The board has reached out to a few individuals to see if they would be interested in serving. On a motion by Armstrong, seconded by Herzberg, the board moved to table the replacement.

The board discussed that the MHDS needs a new service coordinator. There is a heavy service area in Page County. The salary and benefits would be paid through the region. The board would have a voice in hiring, along with the region. The board contacted Suzanne Watson to discuss a new service coordinator. The board discussed if there is unemployment expense who would cover that. Watson stated that the region would cover those expenses. Watson stated the region would cover all expenses of office materials and technology needs. Watson stated the board will also have a seat at the table when interviewing. Watson stated the employee salary will be set by the county. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the hiring of MHDS service coordinator.

Heidi Carter provided a service announcement regarding upcoming IPERS meetings.

The board attended the four-county meeting in Fremont County at the Law Enforcement Center.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of September 25, 2018.

With no further business, the Board adjourned at 10:00 am and will meet again Tuesday, October 2, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 2, 2018

The Page County Board of Supervisors met in session on this 2nd day of October 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the amended agenda tabling the Washington Township Trustee appointment. John VanNostrand, Lisa Nelson, and Charly Stevens joined the meeting.

King gave a roads update. He stated blades are out, and weather is affecting the work. Rock trucks are running, and no pipe work is taking place until it is drier. The trucks are being serviced for winter preparation. The DOT audit of the Shambaugh Bridge was completed yesterday. King presented the fiscal year 2018 annual report to the board. Peggy Smith joined the meeting. King is checking on some utilities in the shop area. King is still waiting for the Manatts crew to arrive to work on the Blanchard Road.

The board next discussed the secondary roads protective footwear policy. The policy will provide one pair of boots every two years, up to \$200. The employees will need to provide a detailed receipt, and the boots will need to be verified by the secondary's roads office manager. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the protective footwear policy.

The board next discussed the blood borne pathogen policy. The policy will apply to all employees. All employees will be offered a Hepatitis B vaccination. Employees will be eligible to decline the vaccination if they prefer. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the blood borne pathogen policy.

The board next discussed the courthouse space. Morris proposed the space in the north end of the third floor be occupied by the assessor with revisions to the workspace. He suggested making an entry point for an office. Morris stated he thinks it is critical to get the attorney's office here in the building. It will add significant law

enforcement presence in the building and eliminate rent payment. He then suggested moving the attorney's office to the third floor where the assessor currently is. The board went and toured the different office spaces to evaluate the situation. The board, after revisiting the 3rd floor, does not feel the Page room is a cost efficient option.

The board next discussed the 28E agreement for law enforcement. On a motion by Armstrong, seconded by Herzberg, the board moved to approve increasing the per capita rate from \$25 to \$30.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of September 18, 2018 and October 2, 2018.

With no further business, the Board adjourned at 11:15 am and will meet again Tuesday, October 9, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 9, 2018

The Page County Board of Supervisors met in session on this 9th day of October 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. John VanNostrand JD Kennedy, Judy Kennedy, and Peggy Smith joined the meeting.

King gave a roads update. There are no maintainers out currently. Morris asked if King has been able to keep staff busy with all of the rain. Morris discussed the use of comp time if needed. Crews are not spray patching or mowing, and the weather is affecting operations. Mannatt's is working on Blanchard base stabilization. The crews are ready to start with cement powder and grind it in. The entire seal coat to the city limits was ground up. Rumble strips were placed on M41 and J32. He stated that in the plan there was discussion to change roads to granular. He stated that is a discussion for the board and needs to be taken slow. Morris would like King to present to the board the roads that were in the plan to be taken back to a granular surface. Morris stated there needs to be significant discussion and education regarding which roads will be changed in the future. King states the county ordinances need to be placed on the agenda and reevaluated. King stated there will be an ad placed in the paper for a person in the shop (a mechanic) and an assistant engineer. Carl Sonksen joined the meeting.

The board next discussed the courthouse space. Angie Dow, Jessica Erdman, Darin Sunderman, and Brenda Esaias joined the meeting. Morris stated we all have the same goal in mind, to serve taxpayers and do a good job. He stated space is very personal. At the end of the day, every department has to get what they need. Morris stated he would like to honor the previous agreement to get the county attorney back into the courthouse. Morris stated Erdman is willing to move public health wherever they need to be. Morris stated there has been discussion for secondary roads to move down by the shop and then move public health to the secondary roads space. Armstrong stated that he agrees King needs to move down by the shop. Armstrong stated when he looks at spaces he tries to be quite unbiased. Armstrong stated he does not find the space where Sonksen is appropriate. He feels it adds a safety factor as well, due to the fact more law enforcement is present if the attorney is in the courthouse. Armstrong stated with the spaces he feels the assessor's office currently could be arranged in half the space. Armstrong stated he likes the idea of public health

being off-site, due to the fact clients are often the same for the county attorney and for public health. Sonksen stated that the north and the south ends are less space than where they currently are. Morris also stated that due to the workload there is also need for another person. Sonksen stated they may be required to hire a victim impact employee. Morris stated there will be movement already due to the carpet. Smith suggested the second floor be investigated for space for the county attorney. Morris asked Smith if her office could function in the current public health space. Morris asked Smith what the magic number is to be able to function. Their current space is 1345 square feet. Armstrong stated the north office is not a consideration. Smith questioned if the Page Room would be a consideration instead of the south end of the third floor. Morris stated he would like to exhaust all options with the already current space instead of reconstructing the Page Room. Morris questioned the retention of records. Morris wanted to know where we are in digitizing records. Smith has not done anything with prior records to digitize those. Morris stated there is a need to make room for people rather than paper. The board toured the three offices. On a motion by Armstrong, public health would move to the north side of the 3rd floor with access to the Page Room temporarily, assessor to move to the south end of the 3rd floor, and the attorney to move to the middle part of the 3rd floor where the assessor currently is. Herzberg abstained, Armstrong, aye, Morris, aye. Motion passed. On a motion by Armstrong, the board moved to contact Dow Construction, Fine Construction, and Miller Construction regarding the reconfiguration. Herzberg abstained, Armstrong, aye, Morris, aye. Motion passed. Lyle Palmer joined the meeting.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the CSN Business Associate Agreement with the Region.

The safety coordinator was discussed. Morris wanted to give a recap on safety in the courthouse. A safety consult was hired, the safety committee was rejuvenated, and Kline stepped up to take on the coordinator role. Morris stated when individuals step up and are willing to take on new tasks, there should be appreciation shown. Morris stated there is power in recognizing people. Morris would like to add a \$500 stipend for Kline, due to taking on the safety coordinator. On a motion by Herzberg, seconded by Armstrong, the board moved to approve a stipend for Kline to take on the safety coordinator. Armstrong rescinded the motion, and Herzberg seconded. Palmer stated he finds it hard to understand the stipend. Morris stated if we do not get safety under control, we will be moved to the pool and pay over \$200,000 for the pool. Morris stated safety and wellness are not required by Code. The board would like to discuss both wellness and safety next week on the agenda. On motion by Armstrong, seconded by Herzberg, the board moved to table the stipend for Kline.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of October 9, 2018.

With no further business, the Board adjourned at 11:15 am and will meet again Tuesday, October 16, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 16, 2018

The Page County Board of Supervisors met in session on this 16th day of October 2018, with Alan Armstrong and Jon Herzberg present. Morris is at a safety

meeting today. On a motion by Herzberg, the board moved to approve the agenda. John VanNostrand joined the meeting.

King gave a roads update. He stated blades are out in all districts. Rock is being hauled, and the sand seal has begun on J55, 212th Place, and M56. Pipe work will be later this week. Trucks are being serviced for winter preparations. Armstrong stated there was a person who called and discussed a truck was running too bright of lights. King stated due to safety reasons, the lights are ran and are DOT approved; they are on the new truck, so they are brighter LED lights. On a motion by Herzberg, the board approved the final voucher on the Shambaugh Bridge BRS-CO73(126)-60-73. On a motion by Herzberg, the board approved the DOT agreement 4-18-HBP-SWAP-026 Coin Bridge Deck Overlay Project. King discussed having a presentation in Shenandoah and in Clarinda regarding pavement preservation. The board would like to have the first meeting in Shenandoah on October 30, 2018 at 4:00 pm. The board would like King to look at getting building plans to move the office down by the shop.

On a motion by Herzberg, the board approved a \$500 stipend per year for the safety and wellness coordinators.

Armstrong and Herzberg went up to the 3rd floor to look at the space again. Peggy Smith and Brandi Powers joined the discussion on the 3rd floor.

Armstrong stated the board received a letter from Peggy Smith stated she planned to retire on January 1, 2019.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of October 16, 2018.

With no further business, the Board adjourned at 9:45 am and will meet again Tuesday, October 23, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 23, 2018

The Page County Board of Supervisors met in session on this 23rd day of October 2018, with Chuck Morris, Alan Armstrong, and Jon Herzberg present. John Van Nostrand was present from the public.

King met with the board and provided a roads update. Blades are out in all districts. Rock is being hauled, and a slide is being fixed on F Avenue. Mowers are out in certain areas. Shoulder work is taking place on A Avenue. Plows are being prepped for snow this year. The Blanchard road is complete. The crews are working on the sand seal on J55, M56, and 212th Street. Jeff Brownfield joined the meeting to discuss the Blanchard road. He is concerned due to the fact some of the road was not included in the base stabilization. King stated he widened by the church, which is why the length of the base stabilization was shortened. The total square yards was originally what he had planned.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve Troy Edwards as the Washington Township Trustee.

The board next discussed the finalization of the third floor. The board would like the carpet laid in the north side and paint fixed before public health moves to that space. The board toured the third floor space. On a motion by Armstrong, seconded by Herzberg, the board would like the north office on the 3rd floor to have the drywall fixed,

carpet replaced, and electricity checked for the vaccination fridge. Morris will contact Fine and Dow to see who is available to come and fix the drywall issue first.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of October 23, 2018.

With no further business, the Board adjourned at 10:00 am and will meet again Tuesday, October 30, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

October 30, 2018

The Page County Board of Supervisors met in session on this 30th day of October 2018, with Chuck Morris, Alan Armstrong, and Jon Herzberg present.

John Van Nostrand was present from the public.

King met with the board and provided a roads update. Blades are out and rock is being hauled. Spray patching is taking place on X Avenue. Crews are shifting to brush and tree removal. There is deck patching on P-8 Essex Bridge. The board discussed why the Coin Bridge is being worked on before the J-20 Bridge. The board questioned King as to why the bridge on J-20 with a higher traffic count has not been as high as of priority as the Coin bridge. The J-20 Bridge has a traffic count around 800 whereas the Coin Bridge has a traffic count of 320. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the title sheet for BHS-SWAP-Co73(135) –FC-73 for the Coin Bridge Deck Overlay. King is planning to send several employees to the OSHA training in Villisca. The tree removal and ditch work at Bryan Nelson and Tess Gruber Nelson's house was addressed. King stated that the tree work did not get done because they were busy working on other projects. King stated it has been several years since he spoke with her back in 2016. King assured the board he will get the tree work taken care of by her house this fall.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of October 30, 2018.

With no further business, the Board adjourned at 9:30 am and will meet again Tuesday, November 13, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

November 13, 2018

The Page County Board of Supervisors met in session on this 13th day of November 2018, with Chuck Morris, Alan Armstrong, and Jon Herzberg present.

John Van Nostrand and Heidi Carter were present from the public.

King gave a roads update. Blades are out on dirt roads, and brush mowers are on M Avenue. Pipe crew is out on X Avenue. Salt has been ordered. King attended the Blanchard city council meeting. King discussed the ten-hour OSHA training. King discussed the office building. He stated there is a gas line that needs to be moved.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the tax abatement for the City of Shenandoah at 305 S. Elm Street, parcel #0519406110000.

RESOLUTION #26-2018

The Page County Board of Supervisors met in session on this 13th day of November, 2018 and approved the abatement of all taxes on the following property owned by the City of Shenandoah:

Lot 89 and 90 and North 23.4 feet of Lot 91 in Priest's Subdivision of City of Shenandoah, Page County, Iowa.

Also known as 305 S Elm Street Parcel #88-0519406110000.

Dated this 13th day of November, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

The board next discussed the open Board of Health positions. The board will be reduced from 6 members to 5. There will also be an opening on the conservation board, zoning board of adjustment, and the civil service commission.

Armstrong stated that he met with RC Tree Service regarding Johnson Run. They can provide the work for less than \$5,500. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the tree work from RC Tree Service not to exceed \$5,500, once Fremont County approves this expenditure too.

On a motion by Armstrong, second by Herzberg, the board moved to recess until 1:00 pm. On a motion by Herzberg, seconded by Armstrong, the board moved to come out of recess at 1:00 p.m.

The board next met to canvas the general election. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the canvas.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of November 13, 2018.

With no further business, the Board adjourned at 2:00 pm and will meet again Tuesday, November 20, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

November 20, 2018

The Page County Board of Supervisors met in session on this 20th day of November 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. John Van Nostrand and Charly Stevens were present from the public.

King gave a roads update. Operations are weather dependent. Some crews are out burning brush. A hole on 110th and P has been repaired. Snow plow trucks were out Sunday morning. Troy Nielsen contacted Armstrong regarding a concern on 140th. JD is looking in to this. Armstrong would like to meet with King and Nielsen to discuss possibilities. Guys are working in the shop making necessary repairs to the trucks post snow removal. The new tandem is going through a final check in Des Moines and should be in Page County next week. Davison is working on the final project paperwork. Work is being done on project development for next year, including the Braddyville bridge/culvert. J20 bridge may need consultant help, along with the preliminary design on the Nishnabotna bridge north of Shenandoah. Morris stated he contacted King regarding concerns over snow removal. Morris addressed King on what our policy on winter snow removal is. Morris asked if we go out on the roads while it is still snowing. King stated it depends on the situation. We have eight blades. Morris asked if we have priority roads based off traffic counts. King stated pavements are usually the priority. Blade guys have a territory but do not have priority roads. Morris feels like we should prioritize roads based off traffic counts. King states that the plow trucks do try to hit high traffic roads first. Sherlock called out blade guys to ride with plow trucks Sunday, in order to start the cross training process, so we have more people that can help with snow removal in the future if necessary. Herzberg asked if we have brine. King stated they are looking into brine, but it will take more money to have

access to brine. Morris signed the FY19 Construction Amendment-Coin Bridge Deck Overlay. Morris informed King he is a little over his budget based off where he should be at this time of the year. King stated it is under control and some things will be slowing down for the winter months.

Charly Stevens addressed the board regarding the possibility of Katy King resigning from the Conservation Board. We are not able to proceed until a letter of resignation has been received. Stevens will keep the board posted.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of November 20, 2018.

With no further business, the Board adjourned at 9:35 am and will meet again Tuesday, November 27, 2018.

Chuck Morris, Chairman

Kristi Clark

Page County Board of Supervisors

Page County Deputy Auditor

November 27, 2018

The Page County Board of Supervisors met in session on this 27th day of November 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. John Van Nostrand was present from the public.

King gave a roads update and a snow update. He stated crews were out Sunday. Crews are burning brush today. The gravel roads are being maintained. Safety training was given on chain saws, and new chaps and helmets were purchased. On a motion by Herzberg, seconded by Armstrong, the board moved to approve three final vouchers for BRS-CO73(129)-60-73 the Brummett Bridge over West Nodaway River, FM-CO-73(130)-55-73 base stabilization and seal coat, and FM-CO73(132)-55-73 HMA Resurfacing 2018.

Andrew Hoppmann, Carrie Falk, and Karen Brandt presented a library update to the board. Hoppmann stated the librarians have been meeting with all incorporated cities to make them aware of the situation. Hoppmann discussed there is a need for additional funding. Morris questioned how this money assists residents. Hoppmann stated he would like to add a full-time person to assist residents. Morris stated this will be discussed during budgeting.

Morris provided a radio update. The board also discussed the upcoming budget.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of November 27, 2018.

With no further business, the Board adjourned at 10:15 am and will meet again Tuesday, December 4, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

December 4, 2018

The Page County Board of Supervisors met in session on this 4th day of December 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the amended agenda to remove the Pierce Creek discussion. It will be on the agenda next week instead. John Van Nostrand, Kris Grebert, Jeff Sherlock, and Ryan Matheny were present from the public.

King updated the board on the roads. He stated Sunday plows ran on hard surfaces. He stated the gravels were not frozen and were muddy and soft underneath. He stated motor graders started Monday morning but did not get all their routes completed yesterday. They will be back out today to complete the routes they did not get finished. Truck #30 is back from Omaha. The crews are using a new style of blade that they feel they are getting better results from. They do not bounce, and they take more snow off the roads. A structure is being worked on in Braddyville and Northboro. King stated he will be at the annual Engineer's Conference next week. Morris addressed the roads conditions from the weekend. He stated he has received many calls regarding the roads. Morris stated we have some unusual conditions with the weather this year. He stated Montgomery County and Fremont County started working on gravel roads Sunday morning. Morris stated citizens are frustrated, and this situation needs to be addressed. Sherlock stated that on Sunday the motor graders tore the roads up more than they helped them. Herzberg went through several road complaints he had received. Morris discussed a snow ordinance from 1996 and questioned if it does not allow road workers to be on the roads from 3:30 pm to 7 am. It was decided this was not the case. King stated the crews come in at 5 am and are fully dispatched at 6 am on a snow day.

Rebecca Castle met with the board to discuss the RTCA trail maps. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the resolution to adopt the RTCA trails map and pursue implementation.

Resolution No. 27-2018

RESOLUTION TO ADOPT THE RTCA TRAILS MAPS AND PURSUE THEIR IMPLEMENTATION

WHEREAS, the Page County Board of Supervisors is interested in the economic development and quality of life in Page County; and

WHEREAS, the addition of recreational trails will help contribute to the economic development and quality of life by bringing in tourists and retaining and attracting residents; and

WHEREAS, the National Park Service and Golden Hills RC&D has convened widespread public input sessions within the county through the River, Trails and Conservation Assistance Program (RTCA); and

WHEREAS, the maps produced from the RTCA planning process reflect the desires of Page County residents to have a more well-connected active transportation network;

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors recognizes these maps as an element of their comprehensive plan and will support their implementation when future on- and off-road developments are being considered; and will support a Steering Committee's development of a comprehensive written plan to accompany the maps.

Dated this 4th day of December, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the tax abatement of the City of Shambaugh parcel #86-1136429100000.

RESOLUTION #28-2018

The Page County Board of Supervisors met in session on this 4th day of December, 2018 and approved the abatement of all taxes on the following property owned by the City of Shambaugh:

Lot 1, 2 and 3 Block 6 of Original Plat of City of Shambaugh, Page County, Iowa.

Also known as 304 Main Street Parcel #86-1136429100000.

Dated this 4th day of December, 2018.

ATTEST:

Melissa Wellhausen
Page County Auditor

Chuck Morris
Alan Armstrong
Jon W. Herzberg
Page County Board of Supervisors

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the telecommute policy for the community services employee.

Morris stated the EMA commission met last week and discussed that Motorola is at fault for the delay in deadlines. Morris stated there have been additional expenses

due to the Motorola delays. Morris would like to request reimbursement for the additional delays caused by Motorola. Morris stated there is also a request for additional warranty. On a motion by Herzberg, seconded by Armstrong, the board moved to approve Morris to sign the default letter to Motorola.

Morris, Armstrong, and Herzberg provided meetings update.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of December 4, 2018.

With no further business, the Board adjourned at 10:45 am and will meet again Tuesday, December 11, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

December 11, 2018

The Page County Board of Supervisors met in session on this 11th day of December 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the agenda. John Van Nostrand and Ray Hoffman were present from the public.

King gave a roads update. He stated the crews are scraping snow packed gravel roads. He stated brush is being cut. Salt and sand are being received and hauled. King will be at the annual Engineer's Conference this week. King turned in an investigation report to the safety committee regarding the recent accident. The board discussed the assistant engineer position and what needs to be done regarding safety.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve Alan Armstrong to be the Fourth Judicial District Department of Correctional Services Representative.

The board had preliminary discussions regarding the sheriff's budget. Morris asked the sheriff to bring some data regarding arrests and citations. Morris also asked for how many cases cleared the system. Morris would also like to see the number of incidents that were charged.

Ray Hoffman met with the board to discuss the street in Blanchard. He stated the road was completed with a chip seal but it did not go past the cemetery and to the curve. The board discussed this issue.

On a motion by Herzberg, seconded by Armstrong, the board moved to approve the minutes of December 11, 2018.

With no further business, the Board adjourned at 10:15 am and will meet again Tuesday, December 18, 2018.

Chuck Morris, Chairman

Melissa Wellhausen

Page County Board of Supervisors

Page County Auditor

December 18, 2018

The Page County Board of Supervisors met in session on this 18th day of December 2018, with Alan Armstrong, Jon Herzberg and Chuck Morris present. On a motion by Armstrong, seconded by Herzberg, the board moved to approve the agenda. John Van Nostrand, Ryan Matheny, and Charly Stevens were present from the public.

King stated the crews are out cutting brush on M Avenue. There is brush and tree work on Nutmeg Avenue, 310th Street, and C Avenue. Rex Crosby is retiring at the end of the year. The new tandem truck is here and ready. King attended the 2018

Annual Conference. There will be a retirement party for Rex Crosby from 1 pm to the end of the day. Brandon Pease joined the meeting.

Next, the board canvassed the Special IWCC Election. On a motion by Herzberg, seconded by Armstrong, the board moved to approve the canvas.

Pease met with the board to discuss a structure at Pierce Creek that needs repaired. There is a pipe plugged, and water is running through the auxiliary spillway. Pease stated the O&M fund possibly would have funds available to help cover some of the costs. Morris asked if we could get someone to take a look at the structure. Pease stated once the ground firms up they can get someone to take a look at it in order to get an estimate. Morris asked what the County versus Landowner responsibilities are. The County is responsible for upkeep, and the landowner is responsible for keeping them cleared and/or maintained. Pease stated it looks as if everything has been maintained by the landowner as required. On a motion by Herzberg, seconded by Armstrong the board moved to approve getting more information including an estimate once the weather allows. Jessica Erdman joined the meeting.

The Board discussed the appointments for expiring terms. The Board of Health received three applications, with one asking for re-appointment. Herzberg stated they try to keep the county balanced. On a motion by Herzberg, seconded by Armstrong the board moved to re-appoint Jona Hutson to the Board of Health. On a motion by Herzberg, seconded by Armstrong the board moved to appoint Chuck Nordyke to the Board of Health. Morris abstained. Armstrong agreed with keeping the county balanced. On a motion by Armstrong, seconded by Herzberg the board moved to re-appoint Holly Martin to the Conservation Board. The board moved to table the Zoning Board of Adjustment position, as no applications were received. There were two applications received for the Civil Service Commission. On a motion by Armstrong, seconded by Herzberg the board moved to re-appoint Duane Rexroth to the Civil Service Commission. Kory Kline joined the meeting.

The board discussed the action plan on how to approach items on the safety plan. On December 6th Mark Shaffer, our Safety Consultant, gave us an update on how the county is doing with safety concerns. The ultimate concern is insurance has stated the possibility of the county having to go to a pool, which would cost approximately \$250,000. Morris asked if this is the right time to look into a full time safety director that could also be utilized in the Secondary Roads department. Currently we do not have an assistant engineer or an assistant to the engineer. According to Shaffer's update, if ends are not tied up there is a good chance we will end up in the pool. The safety committee does not have the ability to discipline employees and are not getting a buy in by all department heads of the county. The county needs to have an efficient plan with buy in from all the department heads. King stated he supports a safety coordinator but feels that a safety coordinator should be shared by the county not just paid out of secondary roads. King states he feels employees are being held accountable for incidents. King stated if there is a plan put in place, he would be willing to follow it. Herzberg stated he understands King stating it should be shared countywide. Armstrong states he can see this person working between secondary roads and human resources. The position would possibly direct safety throughout the county, including bringing recommendations to the board and working with department heads for disciplinary actions. Herzberg will ask if the landfill would be willing to share/utilize a

portion of the safety coordinator. As budgets approach, Morris asked King to look at his budget and see if he can plan for a safety coordinator. King would like to meet with Shaffer the next time he is here for a better explanation of the safety update.

On a motion by Armstrong, seconded by Herzberg, the board moved to approve the minutes of December 18, 2018.

With no further business, the Board adjourned at 10:15 am and will meet again Wednesday, January 2, 2019.

Chuck Morris, Chairman

Kristi Clark

Page County Board of Supervisors

Page County Deputy Auditor