

JACKSON COUNTY ENGINEER'S OFFICE

INSTRUCTIONS FOR COMPLETING A SINGLE TRIP OVERDIMENSION AND/OR OVERWEIGHT PERMIT APPLICATION

Section A

Cash/Check: Check the box next to your desired method of payment and then enter the corresponding number in the space, if known. (Jackson County does not take credit or debit cards.)

Email address: Enter your email contact information.

Requested Start Date: Enter the date you would like the permit to start. Permits are good for five days.

Legal Name: Enter the name of the person or company that the permit will be issued to.

Phone Number: Enter the contact phone number.

MC Number: Enter your MC number if you are a for hire carrier with Interstate authority.

Intrastate Authority: Enter your Iowa Intrastate authority number.

Carrier Type: Check one box. Are you hauling this load for hire or privately?

Address/City/State/ZIP: Enter the address of the person or company that the permit will be issued to.

Fax Number: Enter the contact fax number.

US DOT Number: Enter your DOT number here. If no USDOT number is required for your operation, enter NA. To determine if you are required to have a USDOT number, visit the web site www.safersys.org.

Contact Name: Enter the name of the person to be contacted with questions regarding this application. Also enter a phone number if different that the one already on the application.

Section B – Load information

Load: Enter the description of your load, i.e., excavator, farm tractor, wind tower, self-propelled crane, etc.

Model Number: Enter the model number. If the load is steel beams, trusses, etc., a model number is not required.

SME Qualified: Enter "Yes" if your load qualifies as 'Special Mobile Equipment'. If not, enter "No".

Serial Number: Enter the serial number. If the load is steel beams, trusses, etc., a serial number is not required.

Section C – Power Unit & Trailer information

Plate: Enter the license plate number for the power unit.

State: Enter the 2 digit abbreviation for the state the power unit is registered in.

Vehicle Identification Number (VIN): Enter the VIN for the power unit.

Registered Weight: Enter the registered weight of the power unit. This information can be found on your cab card. Iowa law requires that you be registered for the weight you are hauling. Please include a copy of your cab card with the application.

Year: Enter the year of the power unit.

Make: Enter the make of the power unit. (Peterbilt, Mack, International, etc.)

Trailer information: Enter the plate number, state and make for the trailer.

Other: Enter any miscellaneous comments about the trailer or vehicle configuration here.

Section D – Dimensions/Weight

Overall Length: Measure from the front bumper of the power unit to the end of the trailer **or** load. Enter in feet and inches.

Overall Width: Enter in feet and inches.

Overall Height: Tallest point, either power unit or load. Enter in feet and inches.

Trailer and load length: Measure from the front of the trailer or load, to the end of the trailer or load. Enter in feet and inches.

Front Projection: Any overhang that extends past the front of the power unit. Enter in feet.

Rear Projection: Any overhang that extends past the rear of the power unit; or trailer if a combination vehicle. Enter in feet.

Overall Gross Weight: Total weight of power unit, trailer and load combined. Enter in pounds. Gross weight over 80,000 lbs. may be subject to additional fees for bridge evaluation.

Section E – Axle weights/spacing

If over 80,000 lbs. or special mobile equipment with qualifying tires, enter individual axle weights and spacings. If under 80,000 lbs., skip to Section F.

Requested Gross Axle Weight: Enter weight for each axle in pounds.

Spacing Between Axles: Enter each individual axle spacing in feet and inches.

Section F – Trip Information

Coming from: Enter the city, address, or location where the trip begins. If the total weight of the load is over 156,000 lbs. and the trip does not start or end in Iowa, also include the origin of the load.

Going to: Enter the city, address or location where the trip ends. If the total weight of the load is over 156,000 lbs. and the trip does not start or end in Iowa, also include the final destination of the load.

Route: Enter your desired route, separated by commas. (i.e. 250th Avenue, 150th Street, etc.)

Section G – Permit delivery

Check the appropriate box telling us how you would like your permit delivered to you once it has been issued. Choose Mail, Fax, or email, and fill in the corresponding information.

Acceptance of conditions: Sign on the line to certify that you have read the "Iowa General Provisions for Oversize Load Permit" – your signature acknowledges that you have read and will comply with them.

NOTICE: All issued permits are final. No refunds, exchanges or transfers will be allowed.