



HARRISON COUNTY 911 EMPLOYMENT APPLICATION

Please print: Date of application _____

Position you are applying for: DISPATCHER Full time___ Part time___ other _____

Full Name: _____ Maiden name: _____

Address: Street _____ City _____ Zip _____

Telephone: _____ Email: _____

Date of Birth: _____ Social Security number: _____

If necessary, best time to call you at home? Telephone number _____ Time _____

May we contact you at work? Yes ___ No ___

If yes, work number and best time to call. Telephone number _____ Time _____

Education:

High school _____ Degree: Yes/No GED: Yes/No

Address: _____

Technical or vocation school _____

Course of study _____ Degree Yes/No

College _____

Course of study _____ Degree Yes/No

REFERENCES: [List other than family]

	Name	Address	Telephone number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

EMPLOYMENT HISTORY: [starting with most recent]

Employer _____

Address _____ Telephone _____

Dates Employed: From _____ To _____

Job title _____

Work Performed _____

Supervisor _____

Reason for leaving _____

Employer _____

Address _____ Telephone _____

Date[s] Employed: From _____ To _____

Job title _____

Work Performed _____

Supervisor _____

Reason for leaving _____

Employer _____

Address _____ Telephone _____

Date[s] Employed: From _____ To _____

Job title _____

Work Performed _____

Supervisor _____

Reason for leaving _____

Comments [including explanation of any gaps in employment] _____

SKILLS AND QUALIFICATIONS:

Summarize any special training, skills, licenses, certificates and/or characteristics of yourself that may qualify you as being able to perform job related functions for the position which you are applying. _____

Please answer the following questions.

1. Have you filed an employment application with Harrison County Communications before? Y/N
If yes, when? _____
2. Are you currently employed? Yes/No _____
3. May we contact your present or past employers? Yes/No _____
If no, please state why. _____
4. Do you have a relative currently working at Harrison County Communications? Yes/No _____
If yes, please state _____
5. Have you ever been charged with a criminal act? Yes/No
If yes, please state _____
6. Have you ever been convicted of a felony? Yes/No
If yes, please state _____
7. Are you currently married or in a relationship with a convicted felon? Yes/No _____
8. Are you authorized to work to work in the U.S.? Yes/No _____

APPLICANTS STATEMENT:

I hereby authorize the Harrison County Communications Administrator or designee, to obtain drivers' license, criminal history, domestic abuse registry, and sexual offender registry records.

I understand that in the event of employment, any information that was false or misleading in my application or interviews may result in discharge. I also understand that if employed, I am required to obey all rules and regulations of the Communications Center.

I certify that the application and answers that have been given are complete and true.

Applicant's signature

Date of Application

WAGE:

STARTING WAGE

\$19.00 to \$25.50 BASED ON EXPERIENCE

ALL FOLLOWING YEARS' COST OF LIVING INCREASE TO ALIGN WITH HARRISON COUNTY EMPLOYEE'S.

Philip Davis – Coordinator

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