

**Page County**  
**E-911 Address Sign Placement Request**

**E-911 FEE: \$110**

**Location (Street Name):** \_\_\_\_\_

**Township:** \_\_\_\_\_

**Section(s):** \_\_\_\_\_

**Reason for Request:** \_\_\_\_\_

**Owner Making Request:** \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Date Requested:** \_\_\_\_\_

*Inquires should be directed to: 712-542-2510*

*Mailing Address: Page County Engineer, 123 W. Washington St., Clarinda IA 51632*

*Checks should be made payable to: Page County Engineer*

Office Use

**Payment:**      Amount Paid: \_\_\_\_\_      Ck# \_\_\_\_\_

**Date Payment Received:** \_\_\_\_\_

(For Processing Purposes)

**New Address Assignment:** \_\_\_\_\_  
(Street Number & Name)

\_\_\_\_\_  
(Town)

**Date Assigned:** \_\_\_\_\_

**Assigned by:** \_\_\_\_\_

**Date 911 Sign Ordered:** \_\_\_\_\_

**Date 911 Sign Placed:** \_\_\_\_\_

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**PAGE COUNTY, IOWA – E911/SECONDARY ROADS**

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**Page County  
Enhanced 911 Sign Policy**

**PURPOSE**

The purpose of this policy is to establish the standards and guidelines for the County-wide signing and addressing. Implementing a uniform address system helps all members of the community as well as directing emergency vehicles and law enforcement authorities to accidents, to emergencies, and to potential and actual crime scenes.

**RESPONSIBILITY**

The responsibility for naming all rural public and private roads shall be the responsibility of the E911 Service Board. The developer of a subdivision may make recommendations to the E911 Service Board regarding the naming or numbering of new roads, consistent with the established system.

Only those names and numbers assigned by the E911 Service Board are allowed on private road intersections. Any other roadway designations are in violation of this policy and shall be removed.

**ASSIGNMENT OF BUILDING NUMBERS**

Property owners wishing to add a building number to an existing building location shall contact the Page County E911 Director to obtain a 9-1-1 Rural Address.

If the location is for a new building, the owner shall contact the County Secondary Road Office for a building permit application, which shall be reviewed and approved by the Page County Zoning Administrator.

The E911 Director shall assign and notify property owners of building numbers for residences, businesses and buildings on all public and private streets and roads in unincorporated Page County, Iowa.

**IMPLEMENTATION**

- a. The Page County Secondary Road Department will erect all road intersection signs outside the incorporated limits of municipalities, in compliance with current laws.
- b. The Page County Secondary Road Department will erect all uniform house/address number signs outside the incorporated limits of municipalities.
- c. The Page County E911 Director will issue new numbers, as development occurs, to the owner of a lot or parcel for a fee. Fees shall be set by the Page County Board of Supervisors and will be paid to the Secondary Road Office, along with the building permit application.

- d. All maintenance expenses for intersection and house/address number signs outside the incorporated limits of municipalities will be reimbursed to the Secondary Road Department with E911 funds.

**PAYMENT**

The initial cost of the house/address sign and installation is the responsibility of the property owner of the lot or parcel.

The cost of the initial uniform E-911 sign addressing and installation will be in addition to the cost of a building permit.

Cost of the address sign, post, and installation placement is \$110.00, as set by the Page County Board of Supervisors.

**EFFECTIVE DATE**

This policy shall take effect upon adoption.

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Adopted: December 21, 2010

By: Elaine Armstrong  
Chair, Page County Board of Supervisors

Attest:

By: Judy Clark  
Page County Auditor, Clerk of Board