

The Monroe County Board of Supervisors met pursuant to adjournment January 4, 2021, with Board of Supervisor members John Hughes (Chairman), Dennis Amoss (Vice-Chairman) and Michael R. Beary present.

Minutes of December 29, 2020, read and signed for approval by Board of Supervisors.

Motion by Beary and seconded by Hughes to appoint Dennis Amoss as Chairman of the Board of Supervisors and John Hughes Vice-Chairman for 2021, effective at the close of the current meeting.

All voting aye. Motion carried.

Motion by Amoss and seconded by Beary to authorize the Monroe County Auditor Amanda R. Harlan to issue warrants without prior Board of Supervisors' approval as set out in Section 331.506 of the Code of Iowa.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to designate one local newspaper, Albia Newspapers, Inc., as the official newspaper of Monroe County.

All voting aye. Motion carried.

Motion by Amoss and seconded by Beary to designate 2021 county holidays as follows: President's Day-February 15; Good Friday-April 2; Memorial Day-May 31; Independence Day-July 5; Labor Day-September 6; Veteran's Day-November 11; Thanksgiving Holidays-November 25 and 26; Christmas Holidays-December 23 and 24; New Year's Day-January 3, 2022. The Treasurer will also be closed to the public on July 1, 2021 for end of the year processing.

All voting aye. Motion carried.

Motion by Amoss and seconded by Beary to set January 19, 2021 as the first public hearing for the Monroe County Fiscal Year 21/22 Budget. Publication for the hearing will be January 5, 2021.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to approve the annual resolution to appoint members to serve on the commission to assess damages as follows:

*COMMISSION TO ASSESS DAMAGES RESOLUTION
(6b.4 CODE OF IOWA)*

BE IT RESOLVED by the Board of Supervisors of Monroe County, State of Iowa that the following persons are eligible to serve on the Commission to Assess Damages effective January 1, 2021, pursuant to Chapter 6B, Section 4 of the Code of Iowa (Eminent Domain).

REAL ESTATE BROKERS OR SALESPERSONS

1. *Debbie Judge* 203 N 10th St Albia, IA 52531
2. *Nancy Casady* 6761 189th St Albia, IA 52531
3. *Alan Ammons* 2257 623rd PO Box 236 Albia, IA 52531
4. *Brenda Newman* 2258 653rd Ave Albia, IA 52531
5. *Tyler Boley* 1061 S 13th St Albia, IA 52531
6. *Dean Bettis* 1673 Hwy 137 Albia, IA 52531

AGRICULTURAL (owner/operators of ag property)

1. *Joe Crall* 5787 Hwy 34 Albia, IA 52531
2. *Donald Niebuhr* 5717 185th Ln Albia, IA 52531
3. *Kim Starcevic* 5879 170th St Albia, IA 52531
4. *John Knowles* 2030 527th Ave Melrose, IA 52569
5. *Joe Judge* 7312 189th St Albia, IA 52531
6. *Steve Heffron* 5175 255th Melrose, IA 52569
7. *Martha VanSickel* 2692 595th Ave Moravia, IA 52571

PERSONS FAMILIAR WITH VALUATIONS (bankers, auctioneers, property managers, appraisers)

1. *Jason Popson* 534 B Ave E Albia, IA 52531
2. *Steve Zaputil* 2066 620th Ln Albia, IA 52531
3. *Rod Perry* 1633 685th Ave Albia, IA 52531
4. *T J DeMoss* 7039 165th St Albia, IA 52531
5. *Justen Murphy* 5082 Hwy 34 Melrose, IA 52569

PERSONS OWNING CITY PROPERTY

1. *Bernard Allgood* 15 G Ave W Albia, IA 52531
2. *Fred Kraber* 2007 G Ave N Lovilia, IA 50150
3. *Donna Coady* 311 S Main St Albia, IA 52531
4. *Jim Keller* 404 N 10th St Albia, IA 52531
5. *Elmer Davis* 236 N 8th St Albia, IA 52531
6. *Mike Ogle* 421 N 8th St Albia, IA 52531
7. *Jackie Maddy* 303 S "B" St Albia, IA 52531

Approved this 4th day of January, 2021.

All voting aye. Motion carried.

Motion by Amoss and seconded by Beary to approve annual renewal of the County's insurance coverage through ICAP for 2021 with a fee of \$130,757, which is an increase of 10% over the prior year. The Supervisors have asked agent Willene White of Noel Insurance to acquire alternative quotes for their consideration with an effective date of 7/1/2021 and 1/1/2022.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to approve a virtual private network (VPN) connection for Treasurer Cheryl Chambers. Solutions will perform the necessary work.

All voting aye. Motion carried.

Discussion held regarding updating the County Farm bid documents for a three-year lease. Beary will review the documents with USDA's Ron Peterson as soon as possible. No action taken.

Motion by Amoss and seconded by Beary to approve the following notice of intended action regarding the upcoming County Farm lease:

MONROE COUNTY, IOWA
Notice of Intended Action

1. Pursuant to the provisions of Sec. 331.305 and Sec. 331.361 of the Iowa Code and the action of the Monroe County, Iowa Board of Supervisors at its regular meeting on February 9, 2021, the Monroe County, Iowa Board of Supervisors will determine if it is in the public interest to lease the following described real estate:

Lots One (1) and Two (2) of the Southwest Quarter of the Northwest Quarter (SW 1/4 NW 1/4); the North fractional half of the Southwest Quarter (N.fr 1/2 SW 1/4); and the East one-half of the Northwest Quarter (E 1/2 NW 1/4) of Section Thirty-one (31), Township Seventy-three (73) North, Range Seventeen (17) West of the Fifth Principal Meridian, Monroe County, Iowa; ALSO Lot One (1) of the Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Thirty-six (36), Township Seventy-three (73) North, Range Eighteen (18) West of the Fifth Principal Meridian, Monroe County, Iowa, except 25 acres off the entire South side of the West three-fourths of the North one-half of the Northeast Quarter of said Section 36 — and subject to railroad and highway rights-of-way and easements of record.

2. Any interested party may submit written suggestions or comments upon the proposal in this Notice of Intended Action. Comments conveyed by mail should be sent to the Monroe County Board of Supervisors, Monroe County Courthouse, 10 Benton Ave. E., Albia, IA 52531 and must be received by the Board of Supervisors no later than 10:00 a.m., February 9, 2021.

3. A copy of the proposed lease may be obtained in the Office of the Monroe County Auditor, Monroe County Courthouse, 10 Benton Ave. E., Albia, IA 52531, during regular business hours.

4. The Board intends to hold a public auction to determine the rental price or prices.

5. A public hearing will be held on February 9, 2021 at 10:00 a.m. in the Board of Supervisors Office, Monroe County Courthouse, 10 Benton Ave. E., Albia, IA 52531. Comments presented at the public hearing may be offered either orally or in writing.

6. If the Board determines that it is in the public interest to lease the property, the Board will hold a public auction after the close of the public hearing. The County reserves the right to reject all bids.

Dated this 4th day of January, 2021.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to approve the following resolution:

TEMPORARY ROAD CLOSURE RESOLUTION 2021

WHEREAS: Section 306.41 of the Code of Iowa provides that "The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonable and necessary because of construction, reconstruction, maintenance or natural disaster and shall cause to be erected road closed signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor."

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the County Engineer be authorized to close Monroe County Secondary roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

- 1. For Construction: Any project as described in the approved Monroe County Secondary Road Construction Program for the current fiscal year and any approved supplements thereto.*
- 2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.*

Passed and Approved this 4th day of January, 2021.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to approve the following Construction Evaluation Resolution:

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MONROE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Approved this 4th day of January, 2021.

All voting aye. Motion carried.

Motion by Amoss and seconded by Beary to approve the following appointments and to authorize any Board of Supervisors member to serve as an alternate on any board being represented by a Board of Supervisors member:

ADLM Environmental Health Board – Dennis Amoss
ADLM Facility Management Board - Dennis Amoss
Chariton Valley Planning & Development Board - Dennis Amoss
Chariton Valley Transportation – Dennis Amoss, Jeremiah Selby Alternate
CROSS Mental Health Region – Dennis Amoss, Katie Fisher Alternate
Local Board of Health – Dennis Amoss
Rathbun Land & Water Alliance – Dennis Amoss
SCICAP – Dennis Amoss
8th Judicial District Court – John Hughes
ADLM Emergency Management Board – John Hughes
ADLM Empowerment Board – John Hughes
AIDC – Albia Industrial Development Corp. – John Hughes
Council on Aging – John Hughes
Decategorization Executive Council – John Hughes
Helping Hands Board – John Hughes
Rathbun Area Recycling – John Hughes
Southern Iowa Development and Conservation Authority – John Hughes
South Iowa Crime Commission – John Hughes
Welcome Home Soldier [ex-officio] – John Hughes
10-15 Regional Transit – Michael R. Beary
911 Board – Michael R. Beary

Cedar Creek Watershed – Michael R. Beary, Jeremiah Selby Alternate
Private Industry Council [JTPA] – Michael R. Beary
RSVP – Michael R. Beary
Soap Creek Watershed – Michael R. Beary
South Central Iowa Solid Waste Agency – Michael R. Beary
Southeast Iowa Response Group [HAZMAAT] – Michael R. Beary
Southern Iowa Regional Emergency Planning Commission – Michael R. Beary
Workforce Development Board – Michael R. Beary
Board of Adjustment – Arthur Sims (8/13/25)
Civil Service Commission – Larry Visser (2yr term)
Conservation Board – Macey Romano (1/1/26)
Disaster Coordinator/ADLM Emergency Manager – Mike Lamb
Health Plan Administrators – Amanda Harlan and Kristin Mick
HIPAA – Kim Hugen, Privacy Officer; Pam Freshwater, Security Officer; Amanda Harlan, Committee Member
Indian Hills Regional Development Board – Jeremiah Selby
Local Disaster Coordinator – Ray Vitko, Jr.
Local Health Board – Dennis Amoss (1/1/24), Doyle Mick (1/1/24)
Monroe County Safety & Security and Courthouse & Public Building Security (SS/CPBS) Committee – Jeremiah Selby, Judge Greg Milani, and Ray Vitko, Jr.
Monroe County Safety Self-Audit Committee – Jeremiah Selby, Kim Hugen, Ray Vitko Jr., Josh Foutch
Planning and Zoning Commission – Jody Buckingham (1/1/24), David Camphouse (1/1/24)
SIEDA Board [substance abuse] – Katie Fisher
Southern Iowa Regional Emergency Planning Commission – Mike Beary and Ray Vitko, Jr. regular members, Jeremiah Selby and Mike Lamb sub-committee members
State Hospital Advisory Board – Katie Fisher
Weed Commissioner - ADLM Environmental – Dianna Daly-Husted
Welcome Home Soldier 28E Committee– John Hughes and Amanda Harlan

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to appoint township officials for the term ending December 2024 as follows: Curt Peterson-Bluff Creek Trustee; Deb Ballalatak- Union Trustee; Mark Kurimski and Mike DeCook- Cedar Trustees; Bobby Coughlin-Wayne Trustee; Ed Williams and Kenny Williams–Guilford Trustees; Jerry Durian and Mike Gray-Troy Trustees; Max McCoy and William Topp-Urbana Trustees; Kenneth Huber and James Beaumont-Monroe Trustees; Barbara Breitenbach and Karel Breitenbach-Franklin Trustees; and Dennis Kurimski and Tony Sinclair-Jackson Trustees.

All voting aye. Motion carried.

Motion by Amoss and seconded by Beary to approve the following resolution:

RESOLUTION TO APPOINT DEPUTIES, ASSISTANTS, AND CLERKS

BE IT HEREBY RESOLVED that the County Sheriff be allowed the following number of deputies and assistants for the office: The County Sheriff shall be allowed one chief deputy, four deputies, two secretaries, ten communication operators/jailers, and five part-time communication operators/jailers.

BE IT FURTHER RESOLVED that the Board of Supervisors approve the appointments of the following staff members to fill the positions authorized above:

*Mathew Scharff, Chief Deputy Sheriff
Scott Dunning, Deputy Sheriff
Todd Stewart, Deputy Sheriff
Joseph Worth, Deputy Sheriff
Joshua Farrington, Deputy Sheriff
Nathan Johnson, Criminal Secretary
Penny McDanel, Civil Secretary
Kathleen Harrington, Communication Operator/Jailer
Jodi Howard, Communication Operator/Jailer
Jackie DeMoss, Communication Operator/Jailer
Bailey Edmonds, Communication Operator/Jailer
Devon Garden, Communication Operator/Jailer
Dana Linderman, Communication Operator/Jailer
Zachary Norris, Communication Operator/Jailer
Catherine Johnson, Communication Operator/Jailer
Mathew Padilla, Communication Operator/Jailer
Haley Underwood, Communication Operator/Jailer
Shannon Ritter, Part-time Communication Operator/Jailer
Elizabeth Lewis, Part-time Communication Operator/Jailer
Carol Ocker, Part-time Communication Operator/Jailer
Lynnanne Graham, Part-time Communication Operator/Jailer
Jolene Swift, Part-time Communication Operator/Jailer*

BE IT HEREBY RESOLVED that the County Auditor be allowed the following number of deputies and assistants for the office: The County Auditor shall be allowed two deputies, one office manager, and one part-time clerk.

BE IT FURTHER RESOLVED that the Board of Supervisors approve the appointments of the following staff members to fill the positions authorized above:

*Christine Turner, Deputy Auditor
Kristin Mick, Deputy Auditor
Marci Kraber, Office Manager
Ellen Maddison, Clerk*

BE IT HEREBY RESOLVED that the County Treasurer be allowed the following number of deputies and assistants for the office: The County Treasurer shall be allowed three deputies.

BE IT FURTHER RESOLVED that the Board of Supervisors approve the appointments of the following staff members to fill the positions authorized above:

*Mary Jo Schoenberger, Deputy Treasurer
Jill Lathrop, Deputy Treasurer*

Passed and adopted this 4th day of January 2021.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to approve Sheriff Dan Johnson's request to donate old mattresses from the law center to a homeless shelter in Ottumwa.

All voting aye. Motion carried.

Motion by Beary and seconded by Amoss to approve extension of the benefits established under the Families First Coronavirus Response Act (FFCRA) for eligible county employees until March 31, 2021.

All voting aye. Motion carried.

Meeting adjourned.

(Dennis Amoss)
Dennis Amoss, Chairman

ATTEST: (Amanda R. Harlan)
Amanda R. Harlan, Monroe County Auditor